Minutes of the regular meeting of the OAME board, held October 14, 2011 at the Holiday Inn, Dixon Road, Toronto.

Attendance: Connie Quadrini, David Zimmer, Cathy Hall, Paul Alves, Bill Otto, Sonia Ellison, Robert Sherk, Marilyn Hurrell, Kyla Kadlec, Pat Kehoe, Tim Sibbald, Glynnis Fleming, Mary Bourassa, Silvana Simone, Jill Lazarus, Susan Pitre, Jung Choi-Perkins, Suhana Kadoura, Cathy Chaput, Shawn Godin, Cheryl Geoghegan, Judy Mendaglio, Claudio Attanasio, Angelina Glynn, Laura Tonin, Jen Gravel, Paulene Washington, Tom Boland, Alison MacAulay, Henry Santos, Laura Thompson, Phil Longpre, Marc Husband, Ann Michelle Stenning, Fred & Lynda Ferneyhough
Regrets: Gina Micomonaco, Sheridawn Maloney, Sandra Jean Price, Anne Yeager, Urvi Shaw, Carl Davey.
Absent: None
Guests: Greg Clarke (webmaster), Marian Small (Gazette Editor), Kathy Kubota-Zirivnij (Abacus Co-Editor), Mary Lou Kestell (Abacus Co-Editor), Todd Romiens (NCTM Representative).

Connie Quadrini welcomed everyone to the meeting and announced that we would be doing some work around the Prime Frameworks later in the meeting.

Lynda Ferneyhough welcomed three new chapter representatives, Laura Thompson (SAME), Paulene Washington (MAC^2) and Phil Longpre (SWOAME). There is a new chapter representative for Y4MA, Gina Micomonaco, who could not attend. Lynda encouraged members to submit their expense sheets and announced that we now have about 1125 members, up from the summer when we dipped below 1000 members.

Todd Romiens presented on NCTM. He did a quick poll on the number of people who were NCTM members and encouraged people to attend the NCTM conferences, both national and regional and consider being a speaker. He mentioned that NCTM is posting videos of teachers presenting classes. Look for more information in the Gazette. (Written report is included below.)

David Petro was not available to report on the OAME 2011 conference. His report was received recently. Lynda mentioned that groups doing upcoming conferences may access these reports by emailing her. Plaques thanking David Petro and Dragana Martinovic for co-chairing the annual conference were presented to them earlier in the day.

Henry Santos spoke about the plans for the upcoming conference in Kingston in May 2012.

Wayne Erdman reported on the recent OMO competition held at York University last June. Connie presented Wayne with a plaque in recognition of his efforts.

Connie reports that Leadership 2011 is coming up in two weeks. A wiki was started to allow people to post and discuss assessment dilemmas. Two Adobe Connect sessions have been organized to begin the conference, the first being held last night. The second session is schedule for Monday, October 17 and a third may be added later.

Connie Quadrini introduced two special guest Demetra Saldaris and Judith Taylor from the Ministry of Education who will be speaking about a new document from the Ministry, *Paying Attention To Mathematics Education*, that has been developed to address the needs of K-12 Mathematics. They led the board through the document and answered questions.

A team from CAMPPP led the group through a mathematical activity that was used at CAMPPP this past August. The board was split into four groups to look at sample solutions from different grades.

Connie Quadrini distributed copies of *The Prime Leadership Framework* to all Board Members.

Saturday, October 15, 2011
General Meeting of the Board of Directors
Moved by David Zimmer, seconded by Kyla Kadlec, that the agenda be approved. Carried

Moved by Tom Boland, seconded by Bill Otto, that the minutes of the meeting of June 3-4, 2011 be approved. Carried.

Lynda Ferneyhough presented the Financial Report for 2010-2011. This statement was compiled for the fiscal year 2010-2011. The final result was a deficit of approximately $18 000. Moved by Pat Kehoe, seconded by Marilyn Hurrell, that the financial report be accepted. Carried unanimously.

Lynda Ferneyhough also presented the proposed budget for 2011-2012, highlighting costs. Moved by Bill Otto, seconded by David Zimmer that the budget for 2011-2012 be accepted. Carried unanimously.

Motions:

1. *Moved by Tim Sibbald, seconded by Glynnis Fleming, that the Executive Directors' honoraria be $24 000 per year*. Carried.
2. *Moved by Bill Otto, seconded by David Zimmer, that the percentage amount for Chapter rebates be 30% for full and retired members and 0% for student members*. Carried unanimously.
3. *Moved by David Zimmer, seconded by Cathy Hall that:*
   The structure of the Board of Directors be revised as follows:
   a. *Each chapter will appoint one Chapter Representative for a three-year term on a rotating basis*.
   b. *Two directors at large elected each year for a three-year term, one director for K-6 and one director for 7-12+*.
   c. *The executive consist of past president, president, president-elect, plus two vice presidents elected for a two year term*.

After a lengthy conversation, Connie Quadrini called the question. In favour 26, opposed 3, abstained 1. The motion is carried.

4. Moved by Paul Alves, seconded by Sonia Ellison, that the membership fee will be $50 including a printed copy of the Gazette, and $45 to include access to a digital copy of the Gazette. After discussion, the motion was amended to read: "*Moved by Paul Alves, seconded by Sonia Ellison, that the membership fee will be $55 including a printed copy of the Gazette, and $45 to include access to a digital copy of the Gazette."* The amended motion was carried. Two members abstained.
5. Moved by Connie Quadrini, seconded by Sonia Ellison that the organizers of the OAME Leadership Conference and the OAME Annual Conference determine a registration fee based upon their financial analysis, then add an additional fee for a standard membership. A voucher with an expiry date for membership will be included in the conference package. The motion was tabled until later in the day. The motion was amended to read: "*Moved by Connie Quadrini, seconded by Sonia Ellison that the organizers of the OAME Leadership Conference and the OAME Annual Conference determine all registration fees based upon their financial analysis, to include a one year digital OAME membership. A voucher with an expiry date for membership will be included in the conference package*." Carried unanimously.

Committee of The Whole

Communications: Robert Sherk commented on the motion to change from hard copy to digital copies of the Ontario Math Gazette and a conversation at Communications about reducing the number of issues from four per year to three per year. Our current editor has indicated that a great deal of work is needed to collect enough materials for the publication.
Greg Clarke showed some of the new resources on the website. He also announced that Shirley Dalrymple, a former president, has just been announced as the recipient of the Prime Minister's Award for Teaching Excellence. Congratulations to Shirley from OAME.
Outreach: Cheryl Geoghan reported on the deliberations of the Outreach Committee. One of their considerations was to consider a few sites around the province and give various chapters, who might never be allowed to run the conference, chair the conferences at these sites. Table groups were asked to consider which sites to consider. The group also would like to consider hiring a conference planner to provide consistency from year to year.
Curriculum: Connie Quadrini first reported on OAME's involvement with a curriculum committee that has been meeting over the past few years along with OMCA and The Field's Institute to address changes in the curriculum. It was felt that we did not have a sense of the position of the organization and have withdrawn from this committee for the time being. This has been communicated to OMCA and Fields. Susan Pitre reported on behalf of the Curriculum Committee. The committee proposed the following question for consideration at table groups. "How do we engage our membership in connecting the seven math processes to assessment?"
SPARC: Pat Kehoe reported on the SPARC committee deliberations. To align the board year with the fiscal year, they are suggesting that new members begin their terms in September rather than June and, for 2012, the Executive meeting in May, and the Board meeting in June be cancelled. Fred Ferneyhough is putting together a transition plan from the current board organization to the new one if the motion from this morning is accepted by the membership.
Equity is a topic that SPARC is suggesting that all committees and all members keep on their radar for every meeting. At each meeting, the Executive should remind committees to keep equity considerations in their deliberations.
The committee has wording changes for the terms of reference and the constitution to consider and bring to the Board at the February 2012 meeting.

MOTIONS:
The Outreach Committee brought forward a motion for changes to the wording of the OAME Conference Planner. One clause currently reads "consider arranging free space for other chapters within limitations of space and/or cost" to "*All other parties selling a product will be charged an exhibitor's fee as determined by the conference organizer*". Outreach approved this motion unanimously at their meetings this morning. GVMA had sent Dean Murray and Joseph Van Rooyen to represent their interests in retaining the current wording. Dean highlighted the accomplishments of GVMA since their inception and joining OAME as a chapter and asked the board to vote against this motion. A copy of their statement was distributed to all board members. When the vote was called, 25 were in favour and 6 were opposed. There were two abstentions. The motion is carried.

The following motion was put forward by the Communications Committee. *Moved by Robert Sherk, seconded by Shawn Godin, that the SPARC Committee be directed to adjust the wording in the By-laws and Terms of Reference so that the number of issues of the Ontario Mathematics Gazette be not specified.* Carried

Financial Literacy Project
Mary Lou Kestell started a presentation on the Financial Literacy Project that was put together over the summer. Several board members participated in the project. Draft copies are available and pilots are being conducted. The final materials should be posted in the new year. A new tab has been created on the EduGains website for Financial Literacy. Board members had an opportunity to review a sample of the materials developed.

Moved by Judy Mendaglio, seconded by Phil Longpre that we adjourn.

Written Reports:

Chapters:

CHAMP: Here it is another school year and it promises to be an exciting one in the CHAMP region. Our fall conference is right around the corner. It will be held on Tuesday, October 18 at St. Marcellinus Catholic Secondary School. You can find the conference flyer on the MCIS site by scrolling to the bottom of the screen for the link to the flyer. There will be a great selection of sessions for teachers teaching math at all levels. After the sessions, dinner will be accompanied by a keynote address from George Gadanidis (Stretching Math Ideas Across Grades 1-12). Please join us for a great night of learning and networking. Also, pass on the news to colleagues who may be interested in attending.

CHAMP is also excited to announce that the chapter's proposal to host the provincial conference in 2014 has been accepted by the OAME executive. We are looking forward to playing host to math educators from around the province. All the best from CHAMP and we hope to see you at the fall conference.

COMA: COMA hit the ground running in September! We kicked off the year with a hugely successful Secondary Forum featuring renowned Mathematics Educational Consultant and Tech wiz Tom Reardon, from Austintown, Ohio who wowed a packed crowd with all kinds of tips for effectively integrating SMARTboards in the Math classroom. Two weeks later, we hosted our much-loved annual Fall Social at the beautiful Centurion Centre offering great food, networking and a wonderfully interactive presentation by Laura Gini-Newman, a facilitator with the Critical Thinking Consortium and a Mathematical Literacy Resource Teacher. She shared her valuable insight on engaging students in critical thinking in the math classroom. We also launched the latest installment of our pay-it-forward campaign, drawing the names of five lucky members who each win up to $750 in expenses to attend the annual conference this year in Kingston. An additional 15 members will be drawn over the course of this year, and plans are already under way to fill the COMA coach on its way to Kingston. Next on the horizon is our Ronald C. Bender Memorial Mini-Conference at the University of Ottawa in November, which promises to be another wonderful opportunity to gather and learn as a community of mathematics educators.

ISOMA: ISOMA will be hosting their annual Fall Conference at Appleby College on Tuesday, November 1st, 2011. The theme of the evening will be "Teaching Mathematics in the 21st Century". The conference will consist of 2 sessions, dinner and a keynote speaker, Dr. Miroslav Lovrics. Sessions will cover a wide variety of topics and be suitable for teachers of grade 7 to 12. Registration information and session details will soon be available on the ISOMA website (www.chapters.oame.on.ca/isoma). For more information, please contact Jonathon Peever (jpeever@appleby.on.ca). We look forward to another great conference.

Thank you to Elizabeth Johnson and her colleagues at Greenwood College for hosting a great 2011 ISOMA Math Olympics. It was a day filled with teamwork, problem solving and fun. Greenwood College will again be hosting the ISOMA Math Olympics this year and we are sure it will be another success. Jennifer Gravel

MAC^2: MAC^2 had great responses to our miniconferences this year. We celebrated Technology Tuesday in our Spring miniconference. Teachers across all divisions were provided with professional development in various technological mathematical programs. Many teachers recently came out to our Fall miniconference which addressed the theme Responding in the Moment to student Math thinking. Our webmaster Greg Clarke received a Lifetime achievement award from OAME. Our future endeavors involve creating a newsletter to be sent out to members and conference participants in order to increase chapter membership. Report submitted by Paulene Washington

NOMA: NOMA members from around the chapter are enthusiastically working out the last minute details for our first fall conference which will network multiple locations throughout the chapter. The keynote address, *Building Our Content Knowledge Together,* will focus on the continuum of Patterning to Algebra learning K-12. It will be presented live in Sudbury and we anticipate over 100 participants will attend in person or link in through the satellite locations. After the keynote each satellite site will host sessions designed to meet local learning needs. NOMA has a tremendously dedicated team committed to building connections across our chapter!

NWOAME: It's hard to believe that it's autumn again and that everyone is well into a new school year. NWOAME executive are in the planning stages of what I'm sure will be a busy year ahead. Maria Casasola is once again holding the reigns as Chapter President, aided by a full slate of directors. In addition to of making plans for our very successful Pi-Day Celebrations and our Regional Math Olympics, we are this year planning a mini-conference, (with guest speaker(s) yet to be confirmed), in mid-February. Our focus will be on math PD for teachers as well as on increased chapter membership. On behalf of NWOAME, I would like to wish all chapters an exciting and successful year. Sincerely, Tom Boland

PRMA: PRMA will be hosting a mini–conference on November 8, 2011 at Holy Cross Catholic Secondary School in Peterborough, beginning at 4:15 p.m. The theme of the conference is "Responding to Student Thinking: Assessment for Learning in the Mathematics Classroom." There will be a breakout session, a catered dinner and a Keynote Address by Dr. Marian Small. There will also be an Exhibitors Display. For more information, please contact Alison at amacaulay@pvnccdsb.on.ca

PRMA will be trying out a new model for our meetings this year. We will be adopting a theme-based approach which will give teachers the opportunity to come together and collaborate on issues that are currently of concern to them. We also plan on hosting our meetings in a variety of locations throughout the Pine Ridge area and we may even experiment

with video-conferencing. Please check our website for the latest information regarding our upcoming meetings and events at http://chapters.oame.on.ca/prma/

SWOAME: SWOAME is grateful for the support provided by all chapters with our 2011 Put Math on the Map conference held in Windsor. We are actively planning our next big event, 2012's Ontario Math Olympics. This will be held June 8th and 9th, 2012 at St-Clair College in Windsor. We are pleased to see many new faces taking on leadership roles for this event. We are also finalizing our own Windsor playdowns for OMO and focusing on getting the message to as many schools as possible. We look forward to seeing everyone and enjoying the competition.

WOMA: WOMA will offer a fall mini-conference in London for the low price of $10. Attendees register through MCIS and are provided access to publishers' displays, snacks and drinks as everyone arrives. The host school is equipped with Smartboards in every room and the facility is located close to major highways. Participants are provided with two 50 minute professional development sessions followed by dinner and refreshments.

NCTM:

The NCTM continues to be a great resource for classroom teachers. Membership includes a journal specific for individual needs, i.e. *Mathematics for Children* K-6, *Math for Middle School* 6-10, and the *Mathematics Teacher* 10-12 and above. There are also a wide variety of peripheral resources for individual grade levels, which can be purchased without membership. The illuminations project (nctm/illuminations) still offers teachers over 600 activities and lesson plans for all grade levels. If time and monies are available, regional and annual conferences are well worthwhile. The next ones are in St. Louis on Oct. 26-28 and in Albuquerque on November 2-4 this year. They are now venturing into "utube" packages, which are free to teachers. They can be accessed with ntcm/utube. Much of what is available currently are testimonials and invitations to see, but plans include videos of classroom teachers using illuminations materials effectively in their classrooms, to show how these materials can be used. I will have more to report on these at our next meeting. Submitted by: Todd Romiens.

COMMITTEE MINUTES:

OAME Conference Chairs:

In attendance:

Cheryl Geoghegan (Chair) Cathy Hall
Lynda Ferneyhough Cathy Lynch
Dragana Martinovic David Petro
Fred Ferneyhough Greg Clarke
Amy Baker Bill Lundy
Wayne Erdman Anthony Meli

Absent: Henry Santos

Note: The Windsor OAME 2011 Report includes numerous points of advice for future conference committees. Some of them, and a few others, are highlighted in red in these minutes.

1. **Introductions**
2. **CHAMP Item**: STAO runs their conference at the Doubletree Inn, but with a different format, with an elementary focus on Saturday (4 sessions instead of 2). For 2014, CHAMP (through Fred) is proposing an "elementary focus" for the Saturday (although secondary sessions would run also).
- A perspective exists that elementary teachers feel that OAME is for "good" math teachers, and this "elementary focus day" might overcome that view (W. Erdman).
- TEAMS (2013) is proposing a lesson study before the sessions (all day Wednesday, May 1) with Kathy Kubota as chair. It would be an optional extra for conference goers, with minimal extra cost. TEAMS is offering Keynote plus two sessions on the Saturday. (A. Meli)
- Secondary teachers not always able to get away EXCEPT on Saturday, do not want to short-change them. (C. Hall)
- TEAMS (2013) has a keynote lined up for the Saturday, but food must also be available to make the Saturdays feel more a part of the conference. (C. Lynch)
- Conference needs to be marketed more strongly to elementary teachers (C. Lynch).
- The Gazette should be used to promote the conference more strongly (B. Lundy)
- Avoid conflicting national events like "Science Endeavour" being held in Kingston this year (A. Baker).
3. **Look at OAME Conference Planner** (discussion embedded in OAME Co-Chairs' Report)
- Amy B. rebuilt the committee-by-committee structure into a timeline structure. She will make it available electronically.
- Important to consider that the choice of date might mean Teacher Candidates will have dispersed from universities and not available to attend (A. Baker)
- STAO conflict in dates is important to consider (B. Lundy)
- Planner was not referenced often; it served as a check for subcommittees; It served as a handy checklist, especially in the final few months, for double-checking, especially for items where a heads-up was required (ordering in advance etc.)
- The timelines vary for certain items (i.e. booking accommodations) from location to location. Timing of conference with student holidays for a university venue is a consideration (D. Martinovic)
- Early approach to find sponsorships is important.
- Any Conference Planner changes would ideally be put as additional Appendix files. Examples: Sample letters, templates for timetabling, smaller electronic timeline that Amy Baker created.
4. **Co-Chairs' Report on "OAME 2011" (D. Martinovic, D. Petro), and Discussion or action issues arising from Report** *

- The "globe" logo was actually a topical map of Essex County, chopped up!
- All committee and sub-committee chairs should be OAME members, and if not, the chapter must foot that bill.
- Committee worked with Google Docs as a core for communication
- Committees varied in size and workload
- Over $17000 in sponsorship was secured
- Committees had work coming their way at different times, not all were active at the same time, yet met anyhow
- Location was an issue: sign a location contract sooner rather than later! Ensure that it includes: accommodation rooms (if required), session rooms, computer labs if required (3 was suitable, maybe more for a Toronto location, although many people bring their own laptops), etc. Be sure "hidden costs" are investigated (e.g. a fee for opening up an A/V centre in a room). Ensure that a CONSTANT person for the venue, in authority, serves as location contact.
- Be careful not to cut costs, rooms, and amenities too soon; many people come out of the woodwork at the last minute.
- Keep copies of all email and written communication!
- It might be commonplace to include "bring a laptop with wireless capability" in a session descriptor…. but lack of bandwidth might be an issue in some locations.
- Having IT people on a Saturday is worthwhile but adds to costs.
- The university location had great SMART Board and A/V equipment. If a location does not, it might be a consideration. Advanced Inc. (SMART vendor) has offered to import SMART Boards in lieu of an exhibitor fee.
- Texas Instruments was not forthcoming with responses to communication, and were not organized in their agreement to supply tech for sessions. They have been known to support OMO with graphing calculators, but require a trained person to use their products in demonstrations. It is helpful to have Fred as an honorary committee member!
- T.I. sessions are no longer well-attended. Other technology is more relevant right now?
- Imperative to have a stock of runners!
- Planning sessions: SWOAME watched out for proposals for sessions that were purely product presentation; perhaps there should be a stipulation that if the session seeks to market a product, it should be overtly stated in the descriptors. There was a check box for it in the proposal portion of MCIS.
- Find key players in the venue (e.g. the security person, etc.) and organize a committee that liaises with that key person.
- It was an issue trying to get a contract in advance, as the venue was reluctant to commit during a part of the year with students there.
- Be careful what you ask the venue people to bend on, in the contract, because they can then bend back with something else.
- A lot of work went into getting support from the two local school boards, and it was not satisfying. Eventually secured 150 one-day teacher subsidies from public board after a face-to-face meeting and a trustee presentation. Catholic board was unresponsive and vetoed a presentation to the board, and eventually gave a partial subsidy; only 25 teachers or so attended. "Way too much energy spent, for poor returns."
- Some years, boards are willing to spend in support of conferences, other years not. Teachers' unions can often be sources of subsidies for individual teachers
- Need to approach boards, trustees, etc. with an introduction from the Executive Directors (perhaps with some exemplars of past supports (MAC^2 as an example), to help garner support.
- Sessions on Friday targeting Principals (who would not need coverage) was a Blackberry-fest.
- Numbers (p. 5 of report): 43 Committee members were mostly local teachers, few were OAME beforehand. Many changes to program ("Program Committee is key" – C. Hall) Only 50 walk-ins. Promoted in the USA and did not get any participants from there.
- Discrepancy in MCIS between "Browsers" and "registrants". More accurate numbers could be gained by counting only registrants who pay online with credit card.
- The number of presenters who were unresponsive after their initial proposals was surprising/alarming. Important to get their phone numbers in order to be able to follow up. Something to clarify: in some cases they did not think they had to register.
- Pay attention to comment sections in proposals: Some might be truncated by a character limit in the descriptor box: **can it be extended in size?** Also, sometimes unusual equipment requests come up.
- Equipment requests need to be updated to include Promethean and SMART Board in the checklist.
- David and Greg talked tech for a bit.
- Tackling MCIS as a committee position takes the expertise of someone who knows the system.
- "Featured Speaker" docket was superior (location prohibited a large Keynote format), although it would draw from numbers in other sessions. Good idea to repeat Featured Speakers' sessions throughout the conference. Each speaker was between $1000 and $5000 (including travel), which still came in under budget. Nice touch: tying in Featured Speakers' books as gifts
- Nice touch: Featured speakers were videotaped and made into a DVD, just for committee members.
- Many changes to presenters, so the program changed many times and was "a Herculean task"
- Deadline for entering proposals could be entered on the opening screen in MCIS that is under the control of the chapter. Probably not a good idea to leave proposal submissions open, as it means continual overhauls of the program.
- Remind exhibitors that they are not automatically granted a session unless they complete a proposal.
- The event exhausted everyone, but brought momentum to the chapter. Almost everyone involved in OAME is now involved in OMO.

- OSSTF has a provincial fund to which a conference committee can apply for support. This is apart from the sponsorship they have on a local basis, for individual teacher PD. The application needs to come from the organizing committee, before going through the Executive Directors.
- Team building is terrific, when attending a conference as the organizers of the following year's conference.
- Don't forget to consider the **costs** of feeding the **presenters**.
- Had to arrange a teacher chaperone for student volunteers.
- Math GAINS room requires lots of space, power sources, etc.
- **Need to clarify in the Planner, whose responsibility the promotions bags should be.**

5. **Status Report from "OAME 2012" Planning Committee (B. Lundy, A. Baker)**
- Sub-committees have been very good at following up on commitments.
- Using Google Docs as a means of connectivity
- Residence does not include breakfast. **Need to make sure people understand that!** People will expect something early, whether at the central area or something imported to the residence.
- Facility: St. Lawrence College offers reasonable price and more compact site
- Plan to close proposals Nov. 30, then expect a few latecomers in December. January will have a vetting meeting to select.
- Getting Rick Mercer as a promoter fell through (close to $30000)
- Banquet will be subsidized, as even paring the offerings down still made each dinner in the $60 range.
- Have planned Ghost walks (very popular at the Ottawa OAME) and a bus to the casino.
- Will be getting wholly- or almost-wholly-prepared presenter packages, and leaving the City of Kingston Tourist Information to those city employees to dish out, and let conference-goers go down the line and pick up whatever items are wanted (algebra tiles vs. colour tiles, catalog or not, etc.)
- Trying to get a sponsor to fund plastic swipe cards (with advertising), and give each registrant a loaded swipe card for their choice of food. The chapter would be charged only for amounts swiped at the food kiosks. Still have to check on which hours the food providers will be available.
- Hoping to get a sponsor for the registrants' name tags. Need to consider who will print out the MCIS registration info. Nelson has supported this effort for previous conferences. Design of tags takes time. This should be the focus as soon as registration opens.
- Have college-provided easels (with balloons), manned by volunteers and bearing location maps, to help people navigate.
- Had a "session choice" for each time slot of "Visit Sponsors". Would be good to have those automatically printed in any sessions left blank, on MCIS registration printouts.
- Considering a display area for each exhibitor to have a turn at putting on an interactive (louder?) display to attract attention.
- Parking is not included. There is a free lot. Parking restrictions will not be very strictly enforced.
- Thinking about having helpers in a day early to help exhibitors unload. Need a locked space. Traditionally this would be Spectrum, SMART. Others too, possibly.
- Promotional materials will be brought to Leadership Conference.

6. **Questions/concerns/ways to support "OAME 2012"**
- **Q:** What about the idea on the table about renewing OAME fees through conference registration? **A:** Some boards will not pay a conference fee if it includes a membership (F. Ferneyhough). It is on the table but will not affect OAME 2012 (L. Ferneyhough)
- **Q:** NCTM now charges presenters to come to a conference, waiving the fee for the one day they act as a presenter. Is this in the pipe for OAME? **A:** No, it is left up to conference organizers. (L. Ferneyhough) Should be tabled for discussion, in order to offer consistency from year to year.
- **Q:** Who arranges travel for Keynote? **A:** Themselves. Advise regarding accommodations, as required.
- **Q:** What about length of awards portion of banquet? **A:** We will be discussing speech lengths as a component of notification letters at our October 14 Outreach Committee meeting.
- **Q:** Do the school awards have to be distributed at the Keynotes? **A:** We will be discussing this also, at our October 14 Outreach Committee meeting.
- **Q:** Do the organizers get to determine who "dignitaries" are? **A:** Yes. Each conference can determine whether committee members get complimentary tickets, but mostly they pay. The conference does not pay for the complimentary tickets for awards winners; that is paid through the Executive Directors.
- **Q:** What proportion of conference-goers fall into the pieces of a hotel : residence breakdown? **A:** A location may make the difference (other events, family in the city, etc.) The number of residence rooms set aside for 2012 seems adequate, with hotel rooms as a back-up. (300 singles, 100 doubles) OAME 2011 had only a fraction of those numbers.

7. **Other**
- Question from OAME 2013 (TEAMS): Can MCIS be rigged to include optional fee for parking (at Seneca)? Could possibly be "an event". Could possibly charge $5 at the entrance, and warn registrants that the fee will be collected.
- Will ask Connie Quadrini if the electronic version of the planner can be compiled into one .pdf document.
- Questions from TEAMS 2013: Who takes care of planning for Past Presidents' Lunch, AGM, etc. Answer: site secures a room but the event is planned by those groups. Just ensure a room is set aside. Perhaps ensure it is added to the registrant's event listing.

- TEAMS 2013 is thinking of having publishers sponsor refreshments, and have them at their displays, so people can wander with wine and get their snacks while going to tables. The food contributions might subsidize wine costs to participants.
- How many computers are recommended for on-site registration? Recommendation was 8 or 10. However, OAME 2012 is setting up a lab so people could go online themselves on Thursday night and register, with access to a printer, to lessen that pressure.

OAME Chapter Reps PD session

Present: Lynda Ferneyhough (ED), Laura Thomspon(SAME), Angelina Glynn (COMA), Tom Boland (NWOAME), Alison Macaulay (PRMA), Marc Husband(TEAMS), Henry Santos (QSLMA), Paulene Washington (MAC2), Claudio Attanasio (CHAMP), Laura Tonin(GOLDEN), Jennifer Gravel (ISOMA), Tom Boland(NWOAME), Phil Longpre (SWOAME), Ann Michele Stenning (WOMA), Greg Clarke (OAME Webmaster)
Regrets: Sherridawn Maloney(NOMA), Carl Davey (GVMA) , Gina Micomonaco (Y4MA)

1. Welcome – Greg welcomed all chapter reps – especially those here for the first time (Laura Thompson, Paulene, Claudio, Phil) – and thanks to all those who came back for a second year.
2. OAME news
   - Lynda demonstrated the `OAME promotions bag to each chapter which will take the place of the previously purolated promotions cases. All of the contents of the package can be used for displays and given away – including the bag itself !
   - Expense account details will be covered in the main group
   - Lynda also expressed hope of the Executive was that Chapter Reps would stay on for a three year term to preserve continuity. Also stressed the importance of having representation for your chapter at these tri-annual board meetings.
   - Lynda also mentioned the "deal" that if you order OAME materials, you can save the delivery fee if you pick it up at an OAME board meeting instead of having it shipped.
3. CLIPS workshop in a bag.
   - A one hour workshop was put together this summer by teachers from Rainbow DSB, former OAME board member Heather Boychuk and Laurie-Ann Lielkalns.
   - Greg demonstrated workshop – went through slides, with some suggestions. Printouts of workshop guide and some handouts were given. All files available on Memory Stick
   - Note: Two versions of SMART Notebook workshop file – one with CLIPS activities embedded in the .notebook file, one with only a graphic of the activity and an external link to the MathCLIPS.ca website. (Lite-NetLinks version)
   - Files will be uploaded to the Members Only files section for all members.
4. Chapter Rep Ad for 40th Anniversary Gazette
   - Shirley Dalrymple from the 40th Anniversary Gazette planning committee came to assist chapter reps with ideas, and the rationale for the request that each OAME chapter create a half page ad to be included in the Gazette.
   - Chapter reps worked for an hour gathering information and working on their layout for their ad.
   - Final versions should be sent no later than October 31st , 2011 – to Jack Lesage (jacklesage@rogers.com) . Please also include Greg and Shirley on the submission.
   - Greg and Shirley are willing to be asked for help at any time during the rest of this month if reps need additional help getting their ad together.
5. Web 2.0 presentation – Dave Petro
   - Dave discussed and demonstrated many aspects to engaging in Web 2.0 – connecting to the read/write web.
   - The web page that Dave put together that drove the presentation and gave examples of other sites to check out is http://tinyurl.com/facedtalks
6. Adobe Connect demonstration
   - Greg demonstrated to the chapter reps how to login and participate in a virtual meeting using Adobe Connect.
   - Access to an Adobe Connect server could be obtained from local school boards (Ministry purchased licenses for publicly funded boards) – logistics of obtaining access will vary.
   - In the short term, Greg can assist chapters who need or would like to try out an Adobe Connect meeting via his board server.

Communication Committee Meeting

1. Welcome to new members.
2. Business arising from previous meeting.
   a. Still need more names for Gazette reviewers. Same people are doing most of the reviewing. ACTION: Lynda to send out a request to chapter reps and to all members for reviewers.
   b. Abacus and Gazette Samples for website – Greg has selected a piece from Gazette and Abacus to post on site as samplers.

c. Waiver form for Gazette article – Lynda will put the waiver on letterhead and then it will be used when an author's submission will be published in the Gazette.
d. MCIS and OAME Database Synchronization – A couple of helpers have helped Greg get through most of the membership list. He is waiting for the window between the fall conferences and provincial conference to complete the entire membership list. The synchronization requires going through all the duplicate records on MCIS and OAME and matching up the ones that are duplicated. The duplicate accounts can then be deleted.
e. Elementary/Secondary Resources for Website – Links off the wiki have been posted on the grade specific links. There is now something available for each grade.
f. 40th anniversary – This was dealt with in chapter reps meeting. Shirley Dalrymple spoke to reps and requested that reps create a one page "ad" for each chapter.
g. Old Gazettes scanned for Website – Done. Big thanks to Tim for doing all the scanning. All gazettes from Volume 1 Issue 1 have been posted in the archives. Abacus issues from 1982 are also available digitally.
h. Digitizing the Gazette – Survey results were overwhelmingly in favour of a digital version if it were available. Based on motions brought to board, this is going forward based on survey results. Suggestion from Greg that the digital copy will need to have hyperlinks for TOC and ads. Discussion on structure of the ads (e.g. How big will they be? Where will they be?). Form of digital copy was discussed. Most likely, an e-mail notice indicating Gazette is ready with a hyperlink that will require the member to log in and access it. How will this impact advertisers and what they will want to do? Possibly it will have little impact as many of them are advertising less now. We will need to inform publishers of the change to digital. Action: Fee structure...tabled for next meeting.
    i. Action to be discussed at next meeting – fee structure
    ii. Explore fee structure for other electronic publications - Robert
i. 3-D logo prototype – Looking at plastic case to contain Tim's construction prototype. Kingston is looking at it as a possible speaker gift. Still waiting on a decision here.
j. Gazette editor – No one has stepped forward to apply. Marian will re-run the ad in the December issue for a possible editor.
k. Chapter Updater Tweaking – Still some issues that Greg is working on.
l. Electronic memberships for Faculty Student – Greg sent the invitations out and most replied with thanks. The logins are being used. Seems to be going a little smoother this year.

3. Gazette Editor Report
    a. Discussion on moving to 3 issues per year – There is difficulty in finding enough content for each issue. We have had less than four issues in the past. How does this impact on the fee structure? We need to determine how this impacts on the motion passed by the board to change the fee structure. A motion will be proposed to change the constitution so that it reads that membership entitles the member to receive the Gazette rather than four issues per year.
    b. Abacus report – The theme of the next edition is geometry. It has been difficult to find resources. But Kathy reassures us that it will be done on time. Thanks Kathy.
    c. Website report – Three things added to the website.
        i. Addition to Ye Olde Archives – Now includes with pictures of past presidents, awards winners, etc. Gazette and Abacus editors can be viewed by list, table and pictograph (allows you to view issues for each editor. Thanks to Greg's son for typing in the TOC for each of the Gazettes.
        ii. Timeline of OAME – Shows past presidents, OAME conferences. Check it out.
        iii. OAME APP!!! – Access news, chapter events, contacts etc. on your smartphone. There is an announcement on the home page.
4. To be discussed at our next meeting – Equity and how it fits in with the publications committee.

Outreach Committee:

Present:	Cheryl Geoghegan (Chair)	David Zimmer (Liaison)
	Sonia Ellison (Liaison)	Laura Tonin
	Phil Longpre	Ann Michele Stenning
	Henry Santos	Claudio Attanasio
Absent:	Sandra Jean Price	Urvi Shah

1. Future OAME Annual Conference and OMO host chapters

- Report on contacts made since last meeting: QSLMA has agreed to host OMO 2013
- Plan for finding future venues: Suggestion that past OMO hosts attend mini-conferences in order to reach out to those in attendance and promote the hosting of the event on an informal networking basis. Could create an A/V presentation to present at a nearby fall mini-conference, or ask ALL mini-conferences to run a short video before the mini-conference keynote. This would be followed up with a package of information for someone to take away (activity samples, etc.) Person who reports back to OAME after OMO, could make a presentation for presentation at the local mini-conference (goal: spread to other schools within same chapter).

- One-site?

Feedback from Committee of the Whole (later in meeting):

- Remote locations may not have a feeling of "ownership", whereas active conference planning rejuvenates a Board
- Consider locations close to airport
- Using a conference planner would have to be part of the conference budget; would have to be optional
- Remote chapters would have to decide on fee for conference dependent upon paying for the conference organizer as well as newly-passed motion on incorporating fee renewal

2. **Awards Timeline Checklist for review, edit**: The new Awards Committee Checklist is attached as Appendix A to these minutes. ***Action Item: include Timeline Checklist in minutes to be published (Executive Directors).***
3. **Awards templates for review, edit**
   - Rubrics: The Committee has a number of new members, and agreed to work with the rubrics as they stand in February 2012, then review at the following committee meeting. ***Action item: put Review of Rubrics on next Outreach Agenda (Outreach Chair)***
     Notification letters: Committee agreed to stipulate a time limit for speeches at presentation of awards, in letters of notification. ***Action Item: Add a request for a two-minute speech length to the letters for both nominator/presenter, and winner. Add this item to the next Outreach Agenda, and have edited letters copied for committee members for that meeting. (Outreach Chair and EDs)***
4. **Content and Placement of Awards advertisements** – Committee agrees that the ad from last year is suitable, with the dates and contact information updated. ***Action Item: Set deadlines for receipt of nomination submissions to January 14, 2012 (EDs, in ad and website references)***
5. **Sponsorships for Awards** – tabled for a future meeting due to time constraints. ***Action item: put Sponsorships on next Outreach Agenda (Chair)***
6. **Change to Conference planner re: Chapter requests for tables to sell items** Executive Liaisons investigated wording of Constitution, and determined that details of this level within Conference planning were set by the committee; the committee then unanimously agreed to alter the Conference Planner wording so that any chapter selling items at a table will pay regular vendor fee. Later, further consultation led to the composition of a motion for the Board, as follows:
   Moved by David Zimmer, seconded by Cheryl Geoghegan, that…. The clause found in the Conference Planner, "Exhibits Committee Section (13)", item at 14 month marker, that *currently* reads, "**Arrange for free space for OAME (2 tables), NCTM (1 table), next year's conference (1 table). Consider arranging free space for other chapters within limitations of space and/or cost**." be changed to: "**Arrange for free space for OAME (2 tables), NCTM (1 table), next year's conference (1 table). All other parties selling a product will be charged an exhibitor's fee as determined by the conference organizer**." The motion was passed. ***Action Item: Change reference in online Conference Planner (EDs)***
7. **Equity and Mathematics Education**: what does this mean from the perspective of Outreach? (PRIME Leadership Framework pages 60-61) tabled for a future meeting due to time constraints. ***Action item: put Sponsorships on next Outreach Agenda (Chair)***
8. "OAME Awards Committee Timeline" was also revised.

SPARC Committee:

In attendance: Fred Ferneyhough, Tom Boland, Bill Otto, Pat Kehoe, Kyla Kadlec

General Discussion:

- Fred will be putting together a transition plan for the executive
- Before the February meeting this committee needs to spend a chunk of time getting ready

1. **Aligning OAME year to school year**: How will it happen?
   - Election closes April 30.
   - New board could be introduced at the conference
   - Could we offer electronic connections to attend the AGM electronically
   - The term of the board members starts in September
   - For this year only May 2012 exec meeting and June 212 board meeting be canceled which would allow the new Board year to begin with the fall executive and board meetings and conclude with May executive and June Board meeting in 2013
   - The meeting cycle of the board will now be aligned with the school year and the fiscal year of the organization
2. **OAME Committee Structure and Practice Survey**

- We reviewed feedback from last meeting.
- On-going discussion about equity issues being on the radar of every board committee. The executive requires feedback from your committee through your liaison about specific items your committee is doing around equity issues. (on an on-going basis)
- Our committee will be recommending to President Connie through our Liaison Bill: We would recommend that at the upcoming provincial conference an open forum equity session is offered in the program. The past

president will act as facilitator of discussion and brings those ideas forward to the next executive and/or board meeting for consideration.

3. **On-Line Meetings** : Would they work for our committee?
    - We will try this before the next meeting
4. A proposal for **reducing the number of people** attending the board meetings was put forth for consideration from the board executive to be included in future SPARC meetings. The question was posed "if a chapter has an elected board member, do they really also need a chapter member?"
    - This question is irrelevant after earlier motion passed
5. **Next Steps**:
    - Before February Fred and Bill hammer out what needs to happen at the February meeting
    - Possible Adobe Connect meeting to follow for Bill and Fred to share with the larger committee
    - Gathering of Constitution Committee all day Friday February 10th at the Hotel

Curriculum Committee:

Part	Item	Notes
1	**Intro** • Name • Role • What brought you to this table? Curriculum Review Cttee • Update about process; transparency • Step away from the Fields/OMCA/OAME curriculum review cttee • Generate our own process of curriculum review, then move forward to collaborate with Fields and OMCA Our focus on this cttee • Educate teachers to what exists in the curriculum, resources	Chair: Susan Pitre Committtee Members Present: 1. Alison Macaulay 2. Jen Gravel 3. Jung Choi-Perkins 4. Jill Lazarus 5. Glenys Fleming 6. Suhana Kadoura 7. Colleen Washington 8. Judy Mendaglio 9. Marilyn Hurrell 10. Cathy Chaput 11. Cathy Hall 12. Silvana Simone 13. Mary Bourassa 14. Connie Quadrini

2	**Action**
	Open Space
	• Begin our work
	• Set a plan
	  ○ Set a plan
	  ○ Next Steps
	  ○ Timelines
	  ○ Responsibility
	
	1. How do the math processes connect to assessment?
	  a. More then just products
	  b. **Connection to reporting**
	2. How de we present the processes in a way that will draw people in to look through a different lens?
	3. Bic C, little c, what begins with c?
	  a. How do we build the awareness about the intent of the curriculum?
		1. Process ←> Assessment
		
		• CIL-M
		• SMART Goal on SIP
		• Math goal that focuses on other data then EQAO
		• Use the processes as a way to assess students as they observe students in different schools, different classrooms – different cohort of students each time
		• EduGAINS – process rubric – language much more student and teacher friendly
		• Like to see something that is more accessible for teachers to assess the processes
		• The struggle of teachers knowing the existence of the processes in the curriculum
		• The process expectation isn't the goal, but the process in thinking
		• Don't have to report on the process expectations, so don't see the need to focus intentionally on them in teaching
		• TLCP process – recognize that they can't focus on a topic for that length time
		• Wherever they begin is the gateway to connections
		• What is the intent of the curriculum?
		• Teachers value what their administrators value
		• How do we reach administrators?
		• Data-driven planning: quantitative vs qualitative
		• Do we need to evaluate the processes?
		• Developmental continuum of the processes?
		  ○ Four levels of development
		• Structure of the document
		• Sample resources vs changing what's there
		• Overall expectation is identical with different examples per grade level
		• Overlaying the processes with…
		  ○ Big ideas as an organizer
		  ○ Focal points approach
		• Must be embedded in work already done
		• Embed the processes in a continuum of big ideas
		• Engage in the difficult work on sense making, we don't make sense of it
		• Are Chapters a vehicle/medium for some of the sense making?
		• A framework is needed to guide the sense making
		• A continuum is an artifact of sense making
		• Local Chapters could:
		  ○ Scope and sequence the overall expectations K to 12
		  ○ Chapters bring their teachers together to work through this process as sense making
		  ○ How could they engage teachers in this work?
		  ○ Invite Chapters who are ready to part of this process – not all need to from the start
		2. Processes

		3. Big C, little c
3	**Consolidation** **Feedback from the Committee of the Whole** ***Feedback on the movement away from the Fields/OMCA/OAME curriculum review committee.*** • Not to pull away o Affect the voices of the other parties o Need the voice now o United we are stronger o We need to be a the table with the three committees • Pull away – but not forever, come back to the triad grouping o Need to move away to move forward o Need to generate a framework, structure ***How do we engage our membership in connecting the seven math processes to assessment?*** • Define assessment, before we get to the process of review • Alberta has the processes embedded in the curriculum o WNCP 2006 document – Rethinking the classroom assessment with purpose o Each expectation is coded with process expectation(s) o Report on the process expectations? • A live link on the website teachers to comment on the curriculum, process, resource • Link processes to assessment *as* learning – look at the metacognition of the student, this would be the data we start with • Educate principals to monitor and support • Part of the SIP, BIPSA, LMNOP…. • Is this a "how" or a "why"? • Sessions at conference? • Article in the Gazette? • Encouraging more communication between teachers in schools, in Boards	

<u>MoE Subject Council Meeting Oct. 14/11</u>

1. Welcome and Introductions
   - Karen Gill welcomed everyone and introduced Irene Charette from French side and Cyndie Jacobs from OTF
   - introductions of attendees
   - sharing of some association events
   - OTF talked about encouraging initiatives to support French speaking educators
2. Financial Literacy Update
   - PowerPoint presentation by CAPB, French-Language EP and Programs Branch
     - scope and sequence documents are posted on MoE and Edugains websites
       - intention is to use these as a planning tool for teachers and curriculum writers
       - lots of support resources are already on the Edugains site and more will be rolled out during the year
       - videos, webinars, lessons ...
       - intention is for **<u>all</u>** resources to be available equally in both official languages
       - Investor Education Fund is reviewing their existing resources to align with the Financial Literacy Policy Documents and is also preparing new materials aligned with grades 4 – 8 and secondary curriculum links
   - Sharing of Financial Literacy and Subject Association Resources and News
     - Council of Ontario Drama and Dance Educators [hard copy of handout s attached and materials are posted on the www.code.on.ca website]
       - discussed their process and use of collaborative software environment
       - think tank to generate/share ideas and best practices => Expert Writer who develops materials with ongoing feedback from one Review Consultant per division during the process => final edit by copywriters
       - one day training session for writing teams [guidelines for formatting and reviewing; Google Docs training; templates] followed by brainstorming and initial writing
       - writing process involved using GoogleDocs with continuing feedback from Review Consultant, Webmaster, Project Manager, Reviewers
       - There will be a Fin. Lit. strand in the CODE annual conference
       - They will share the writing and reviewing guidelines they used.
     - Ontario Philosophy Teachers' Association [hard copy of presentation slides attached]
       - grade 12 philosophy course target focusing on ethics and consumerism
       - MATCH template was used
   - Tour of Financial Literacy GAINS
     - shared some video clips from Financial Literacy Gains site
     - still under construction

        - as more resources get developed, resource page will likely get reorganized by grade and subject
    - lots of videos to be created in classes in al grades this Fall. Will be accompanied by viewing guides.
3. Health and Safety - Discussion and Sharing
    - group brainstorming on issues around health and safety in the classroom environment in general and in specific disciplines as articulated in curriculum documents
    - activity will contribute to the discussion at MoE
4. MoE/Fac. Ed. Forum Discussion
    - 2-day learning conference in May with presentations from Faculty of Education professors (pre-service only)
    - subject associations are invited to send representatives
    - MoE wants to improve the effectiveness of the forum and increase subject association engagement & interaction at the forum
    - 5 times a year reps from Faculties meet with MoE & OTF
        - There s an opportunity for subject associations to submit topics for discussion or to share through OTF.
5. CAPB Unit Updates
    - 21st Century Learning Unit
        - MoE has informally supported "teaching and Learning in a Digital World" with CODE
        - MoE has held discussions to focus on specific themes and is now involved in a research program to investigate and assess the effectiveness digital initiatives currently in play in 47 boards' classrooms. Purpose is to (eventually) determine a provincial strategy to take the province forward.
    - LRPU - Susan Orchard [hardcopy handout attached]
        - discussed the purpose and organization of the various responsibilities within the unit
        - spec. ed. twill be on EduGains soon
        - coaching may be extended to ELL next year
    - eLearnng Ontario
        - product development
            - increased to 125 courses including OSSL
            - implementing blended learning => more elementary content including 150 new Grade 4-8 math interactive resources
        - infrastructure
            - new learning management system contact with Desire2Learn (Ontario company)
            - OERB
                - 26000 digital resources
                - Learn360 videos directly available through OERB search
                - update interface and functionalities
                - Seat Reservation System allows boards to make courses available outside their own boundaries
            - internal/external relations
                - revised interim policy document
                - draft of the document will be sent to directors for feedback in the next few weeks
            - Innovation/Special Projects
                - homework help for 7-10 math
                    - will be available to all English language boards
                - phasing in blended learning to balance face-to-face and elearning tools to all boards in the province — provided some suggested implementation guidelines
                - providing funding to boards for an e-learning contact with some flexibility in defining the role
            - Capacity Building
                - eLO provides a variety of PL opportunities
                - may include subject associations for input into the recommendations for courses to be put on eLO

- new contract allows eLO to define authorized users (faculties of ed are now on the "to do" list)

- AER Unit
  - in-service around elementary progress report card took place Sept. 15 – 27
    - all material is on AER Gains
    - updated Q&A to 40 key questions
  - Growing Success 2nd edition will include:
    - update is not a revision of the policy
    - consultations leading to policy for assessment at the kindergarten level
    - updates in alternate areas (SAL, adult ed, con. ed., …)
  - focus on in-service this year on assessment "of" learning
    - looking selectively at strategies for determining a grade => another series of instructional videos
    - i.e., - What does "professional judgment" mean?
  - looking at bringing OSR up to date
    - reviewing OSR guidelines
    - consultations
    - hoping to bring updated guidelines for 2012-23 school year
- Implementation and Review Unit
  - asked for additional subject associations to express an interest in developing Fin. Lit. resources
  - looking at EduGains to house full-day kindergarten videos
  - moving on finalization of review of several resource documents for Fall 2012
    - talking internally about next round of curriculum review and what it might look at/like
      - integration across disciplines ???

6. Other Business
   - next meeting is tentatively set for May 25, 2012
7. ***Adjournment @ 15 00***

Suggestions emerging from the discussions:

- executive have OAME email addresses through the OAME server — e.g. davidzimmer@oame.on.ca. This can be done through group gmail and allows for online chats.
- use and supply training on collaborative software programs for all future development of OAME resources and committee work