OAME Board of Directors' Meeting
Doubletree Hotel, Toronto Int'l Airport
655 Dixon Rd., Toronto
416 244 1711
June 7-8, 2013

Minutes of a regular meeting of the board of directors of OAME, June 7-8, 2013.

Attendance: Paul Alves, Claudio Attanasio (Saturday only), Tom Boland, Mary Bourassa, Cathy Chaput, Jung Choi-Perkins, Greg Clarke (Saturday only), Sonia Ellison, Cheryl Geoghegan, Angelina Glynn, Jen Gravel, Cathy Hall, Kyla Kadlec, Pat Kehoe, Mary Lou Kestell (Friday only), Suhanna Kadoura, Pat Kehoe, Sheridawn Maloney, Alison McAuley, Judy Mendaglio, Gina Micomonaco (Friday only), Bill Otto, Sandra Jean Price, Connie Quadrini, Todd Romiens, Robert Sherk, Jane Silva, Tim Sibbald, Bart Vanslack, Laura Thompson, Pauline Washington, Anne Yeager and Lynda and Fred Ferneyhough.
Regrets: Pamela Chun, Carl Davey, Frank DePietro, Kathy Kubota-Zarivnij, Jill Lazarus, Phil Longpre, Allison McAuley, Sheridawn Maloney, Ann Michelle Stenning.

Friday, June 7, 2013 Paris Room

1. 7:00-7:15: President's Welcome and Remarks: Cathy Hall
    a. Welcome – Cathy Hall welcomed all members to the meeting and referred to her recent article in the Gazette. She summarized some of the accomplishments of a very difficult year. She thanked the following people:
        i. Lynda Ferneyhough for all of her work.
        ii. Connie Quadrini, as this is her last meeting with OAME.
        iii. The three VPs, Paul Alves, Bill Otto and Tim Sibbald.
        iv. Sonia Ellison for stepping up to take over the reigns
        v. The board and chapter representatives for their constant support.
        vi. Greg Clarke for his constant work in IT.
        vii. The publications team of Immaculate, Mary Lou and Kathy for their work on the Gazette and Abacus.
        viii. TEAMS for a great conference.
        ix. The Financial Literacy writing team for the job that they did on this project.
    b. Director updates, housekeeping: Lynda Ferneyhough
        i. Be sure to get your expense sheets in.
        ii. Parking to be put on the expense sheet if you do not have a room at the hotel.
        iii. Ensure that your room bill is charged to the Executive Directors and not the individual.
        iv. Refer to the blue sheet for the list of board members for next year.
        v. Goodbyes and appreciation were expressed to departing Chapter Representatives Allison McAuley, Angelina Glynn, Marc Husband and Laura Thompson. She introduced their replacements, Bart Vanslack (TEAMS) who was present and indicated that Melissa Black (COMA) and Lori Yee (PRMA)

and ?(SAME) would begin their terms in the fall.

vi. A schedule of meetings for next year was reviewed. It was noted that we will return to the Holiday Inn starting in September.
vii. On the goldenrod sheet, check the contact information that we have for you and give Lynda any corrections.
viii. The green sheet for financial information will be reviewed later.
ix. A purple sheet for the Committee As A Whole meeting on Saturday.
x. We currently have more digital members than paper members with a total of about 1100 members. So far the membership vouchers from the annual conference has netted us over 300 brand new members.

2. 7:15-8:00: Reports
    a. NCTM: Todd Romiens – Todd referred to the following:
        i. Good time to join NCTM or renew membership prior to school starting in September.
        ii. Great resources for NCTM members (membership is $78 per year).
        iii. Smart Briefs, published daily, that discuss vital topics with links to web sites and resources.
        iv. Illuminations Section with detailed presentations of a variety of lessons with activities and suggestions.
        v. YouTube –teachers teaching detailed lessons are being recorded.
        vi. Large catalog of print materials available at discount prices.
    b. OAME 2013: Lynda Ferneyhough
        i. Membership vouchers were instituted for the first time at this conference. This produced 300 new members. Many people have not used their vouchers yet but they may be used anytime up to the next conference date.
    c. OMO2013 – Bill Lundy spoke about the decision to cancel the OMO event this year. The decision was unanimous for the people who attended the meeting where the decision to cancel was made. Many factors went into the decision.
    d. Leadership (Fall) 2013: Sonia Ellison reported on her plans for the fall Leadership conference. Flyers will be going out soon. The event will be held on Friday night and Saturday thus lessening the time away from school or offices. Sonia gave a brief outline of the speaker and the program. A copy of the flyer will be PDF'd and added to the minutes.
    e. MoE K-12 Math Working Group: Connie Quadrini reported on the Math Working Group, which is actually not working this year. Patterning and Algebra is a potential topic for this year.
        i. Connie also talked about plans for Math Campp, August 6-9, 2013. Facilitators are being sought from each board.
        ii. Several people talked about using the Proportional Reasoning resources this year.
    f. Financial Literacy II: Anne Yeager leads the writing team that continues with the Financial Literacy writing project.
        i. This year's work focused on materials for grades 4, 5, 6, 11 and 12.
        ii. Judy Mendaglio talked about the grade 11 and 12 resources and the progress of those materials.
        iii. Bill Lundy discussed the Smart Board components of the resources.
    g. PD Days. This was added to the conversation. There is some excitement about the CHAMP virtual conference in the fall, but COMA has told us that the following date is

one of the unpaid PD Days. However, the speaker has been secured and it is impossible to change at this time.

3. 8:00– 9:30 Professional Learning Activity:
    a. Roles and Responsibilities for Board members.
    b. Meet in groups according to title:
    c. Chapter Reps, Directors, Executive & Executive Directors

Roles and Responsibilities Groups Feedback

Elected Directors (Group 1): Concerns: 4 committees, 6 directors to chair.... Must they? Where might new directors be permitted non-committee leadership, and Chapter reps take some of those postings on? What will it look like to run the wide swath of work of a committee with diminished numbers on the board?

Questions: What is the difference between a Director and a Chapter rep?

Chapter reps have local chapter responsibilities. Directors seem to have less responsibility on a chapter scale, should that be reason to give them committee chair leadership roles?

Chapter Reps are elected locally in chapters. Directors are elected by the organization members in a larger context. Does this mean their responsibilities should align similarly?

If changes to the responsibilities are going to be made, what constitutional timelines might be involved?

Elected Directors (Group 2):

1. We support the duties as outlined in the current constitution.
2. We find that the first duty of supervision/monitoring of the activities of the organization to be an important one.
3. Related to duty 2, we find that some are very specific and others extremely broad. For example, part i) related to promoting the aims and objectives of the organization is something that needs to be explored further in terms of what this actually should entail. Part ii) is also important to discuss at a future date to ensure that we actually do understand what that looks and sounds like. Part iii) and iv) are much more concrete.
4. We believe that as the number of Directors decreases, the role of the Director should include chairing one of the committees. We think this is important as the Chapter reps already have significant roles and Directors can help to share this load by chairing committees. For a 3-year director's term. Year 1 could shadow chair in committee, year 2 chair committee, year 3 mentor chair of committee. If elected for another 3-year term could start anew in another committee.

Chapter Representatives: add to the bylaws

(F) Ensure that their chapter is represented at each of the three annual board meetings

(G) Commit to serving their chapter for a three year term. (Or the balance of the three year term if the position is vacated mid-term)

Might be worth reiterating the duties of the board of directors (bylaw 14) In case the chapter rep duties are searched and/or taken out of context?

Should we also include the regulations surrounding the chapter term?

Saturday, June 8, 2013 Paris Room

1. Approval of Agenda. It was moved by Bill Otto, seconded by Tom Boland, that the agenda be approved. Carried.
2. Approval of Minutes of February 22-23, 2013. It was moved by Jen Gravel, seconded by Bill Lundy, that the minutes of February 8-9, 2013 be approved. Carried.
3. Financial Report – Lynda Ferneyhough
    a. Lynda presented the Financial Report as of May 31, 2013.
    b. Lynda presented the budget progress to date.

c. Moved by Pauline Washington, seconded by Pat Kehoe, that the Financial Report be accepted. Carried.

4. Notices of Motion
    a. SPARC will present a motion regarding Chapters in good standing.
5. Notices of New Business:
    a. Discussion of a central location for OMO – not new business. Moved to committee.
    b. We are lacking hosts for OMO 2015 and OAME 2015
        i. COMA is looking into hosting OAME 2015 but do not have a venue or dates in place.
    c. OMO 2014 will be held at the Lakehead University's Orillia campus May 30-31, 2014.
6. Committee of The Whole
    a. Strategic Planning
        i. The committee presented a motion regarding a new definition for a Chapter in Good Standing for consideration. After some discussion, the committee asked for time to review the motion and make amendments in order to present it later in the meeting. This was granted.
    b. Outreach
        i. The committee reviewed the hosts for OAME and OMO for the next three years.
        ii. The committee is considering the hiring of a Conference Consultant who can lead the planning for the annual conference and the Olympics.
        iii. The committee proposed the following change to By-law 21, Article 10.
        iv. The group asked the committee of the whole to consider the hiring of a conference consultant at their chapter meetings with the thought that a chapter might take on the conference with this assistance.
        v. The committee asked about requiring Chapter Presidents to attend the annual meeting.
    c. Curriculum
        i. Connie Quadrini's group was looking at the Proportional reasoning documents. The article will be going forward and will contain artifacts, hopefully for the December Gazette.
        ii. Anne Yeager's group was discussing the processes, hoping to make those documents come alive. Greg Clarke will find an appropriate location to post this on the web site.
        iii. Cathy Chaput's group is looking at the web resources. They are looking for a way to streamline the resources to consolidate them for each grade. They also are looking at posting videos from the OAME 2013 Conference. Editing has been done but permissions need to be obtained before posting on a more public site. Greg Clarke suggested that it might be easier to obtain permission if the videos were posted only in the "Member's Only" section of the site.
        iv. Suhana Khudora and Mary Bourassa were looking at the Patterning and Algebra stream.
    d. Communications Committee
        i. Paul Alves has been heading up our presence on Facebook and Twitter.
        ii. An application has been sent to ERIC as a possible source of revenue.
        iii. It appears that the big publishers are cutting back on their advertisements (such as the full colour ads on the back page of the Gazette).
        iv. The committee would like the board to consider other methods for generating advertising revenue and words that form a motto for OAME.
    e. Feedback

i. Do we require the Chapter President to attend the AGM either in person or virtually? The response seemed to be negative. Does the AGM have to happen during the conference? Could the AGM happen virtually and happen at a time when all of the chapters are meeting? Lynda suggested that the meeting happen virtually after the end of the fiscal year.
ii. Communication should move forward with the free ad idea for the September Gazette.
iii. Words for promotion – Inquire, Innovate, Inspire. Making Math Count. OAME Counts. Excellence in Mathematics Education. Lynda to send Thoughtstream out to choose a motto.
iv. Moved by Bill Otto, seconded by Pat Kehoe, that the following changes be made to By-Law 6. Carried unanimously.

By-Law 6 OAME/AOEM Chapters In Good Standing

1. A chapter is deemed to be "in good standing" when
    a. A copy of the chapter's annual report is submitted to the Executive Committee, through the Executive Director, by September 15 of each year which includes:
        i. A slate of officers, which shall include the President, Treasurer, Chapter Representative and OMO Representative and may include a Vice-President and Secretary (where all officers are and will remain members of OAME/AOEM during the entire term of their office).
        ii. A current financial statement as of their Annual General Meeting.
        iii. A report from the Chapter President highlighting the Chapter's events over the past year.
    b. The chapter representative or designate has represented the chapter at each board meeting in the previous year, or five of the past six meetings.
2. The Executive Committee shall bring forth a list of Chapters in Good Standing to the Annual General Meeting to be approved by the membership.

    a. Moved by Bill Otto, seconded by Pat Kehoe, that the current pilot committee structure remain in place for the next board year. Carried unanimously.
    b. Moved by Bill Otto, seconded by Pat Kehoe, that the Executive Committee and the SPARC Committee be directed to change the wording of all relevant by-laws, terms of reference and Constitution to make the current committee structure permanent beginning September 2014. Carried unanimously.
    c. There were no questions regarding reports.
    d. Cathy said goodbye to Mary Bourassa and Robert Sherk, whose terms as a director have expired and Angelina Glynn who is stepping down as the chapter representative for COMA.
7. The meeting was adjourned at 2:50 p.m.

Chapter Reports

CHAMP has been busy planning for two events: 2013 Fall eVent and OAME 2014. The Fall event will be the first ever virtual mini conference held on October 10, 2013 at Humber College North Campus. Damian Cooper will be the featured speaker for the evening. The cost is free for Chapter members that are too far to attend in person.
OAME 2014 will be held May 8 – 10, 2014 at Humber College North Campus. Mawi Asgedom, Sugata Mitra and Jo Boaler are confirmed keynote speakers. This event will also hold an eConference. Please visit the OAME2014 website at: www.oame2014.ca.

COMA continued to make good on its promise to reach out to their membership by offering a travelling road show of professional development this year. Saturday, April 27th was a morning full of learning at St. Michael Catholic School in Kemptville, south of Ottawa. Claire Bonner, Rebecca Black, Robin McAteer and Anne Holness from OCDSB facilitated sessions that explored patterning as a support to algebraic thinking, based on the research of Cathy Bruce and Ruth Beatty. The morning was a great success by all accounts!! COMA was also well-represented at the annual OAME conference, with many of their members attending as delegates. They're already looking forward to another exciting year next year as they plan to continue their Pay-It-Forward campaign to assist members in attending OAME conferences and take to road again, bringing professional learning to their members in the East.

ISOMA is wrapping up a great year after hosting two very successful events, a mini-conference and a math olympics. They would like to thank Brad Stephens and his colleagues at Holy Trinity School for hosting a very successful Math Olympics. The event was held the afternoon of Friday, April 19th and they had 32 teams from 18 different schools participating in 4 events: an individual contest, 2 team events and a math relay. There was lots of math excitement throughout the school during that afternoon. The top team at the event was from the University of Toronto School. We look forward to HTS hosting the event again next April.

As this year ends, ISOMA is preparing for next year and starting to plan the annual ISOMA mini-conference.

MAC2 has had success this year by offering professional development workshops to its members. These workshops have had good attendance and were lovely evenings of learning and growth. The first evening was entitled Mega Math Mystery and was held in November and involved using QR technology . Members solved the mystery by following cues visible only by using QR technology. The second evening was held in April entitled Math Connections and allowed the members to effectively apply their mathematical skills. MAC2 held its local Math Olympics at both of the local school boards. The top two teams from both boards were brought together for a day of fun filled Math activities that were enjoyed by both the students and the coaches alike. MAC2 is eagerly looking forward to hosting OMO 2014.

The **NWOAME** chapter is wrapping down a busy spring. Our annual Pi-Day celebrations happened at several local schools on March 12 and saw junior and intermediate students engaged in a variety of student led pi-related activities. Learning and fun was had by all. Despite the unfortunate cancellation of the OMO, we scheduled our regional competition in mid April – only to have it snowed out! It was quite a winter in Thunder Bay! Two weeks later, a very committed committee reorganized and ran a very successful event. Next on the agenda … our AGM, scheduled for Thursday, June 20. NWOAME has had a busy year and looks forward to the same for the 2013//14 school year.

QSLMA Highlights of the 2012-13 year included our taking a money bath in our share of the returns from OAME 2012. Our enthusiasm translated into our taking a couple of bold leaps; namely, deciding to proceed with the previous “executive decision” to host OMO 2013 (despite the expressed reservations of some members), and to move the date for our mini conference to February rather than the traditional November slot.

With regards to OMO, a number of factors conspired to lead us to the regrettable decision in March to withdraw our offer to host it. Although this disappointed a number of chapters, we felt that this was an instance where a tactical retreat was preferable to a potential muddle of the first order.

The fall-now-winter mini conference was a great success for those who attended. Rather than serve luncheon, we served breakfast and front-end-loaded our feature speakers, Cathy Bruce and Ruth Beatty. This set a rather laid-back tone to the entire day. Unfortunately, a mid-winter blizzard quashed travel plans for a number of people who had intended to come to the conference; thus, numbers were down compared to the past few years. As a consequence, we have decided to (again) retreat and will be holding our 2013-14 mini conference on 02 November at Queen’s University.

We have also held a couple of modest math social events, with F2F networking whilst noshing and imbibing on local fare.
As drawing cards for the mini conference and social events, we elected to hold a draw for two registrations for OAME 2013. Our decision was to give every chapter member an automatic one ticket, then give additional tickets to those who attended the chapter events. This past year, someone who attended all events would have had four tickets. A draw was held at the mini conference and two chapter members had their registrations paid for by us. We plan to repeat this in 2013-14, with a draw in February or so (date has not been fixed).
The chapter is working on carving out a piece of the main OAME web site for its on-line presence. The individual contracted to make the OAME 2012 web site (the one seen publicly from late March 2012, onwards) had agreed to provide design and hosting services for at least a year after the main event; however, he has ceased to communicate with us (even before OAME 2012) and as a result we have elected to take an alternative course of action.
Re-elected chapter president Melissa has taken on the reins of developing a chapter constitution, as this was not completed as hoped over the 2012-2013 year.
On May 16th **SAME** hosted our annual SMO at J.S. Woodsworth Sr. P.S. We had 23 teams from 14 schools participating. We charged $50 per team and collected a total of $1150. From all the receipts, we spent a grand total of $1197. This includes food, loot bags and prizes for the winners. Our gold medal went to the team from Sir Ernest MacMillan P.S.
Y4MA Due to the Federation labour relations issues, the executive decided that professional development opportunities and the OMO be deferred to the 2013-2014 school year. We intend to offer a mini-conference in the fall. Details TBA.

Committee Reports
Chapter Reps
Present**:** Y4MA-Gina Micomonaco, ISOMA-Jen Gravel, NWOME-Tom Boland, SAME-Laura Thompson, COMA-Angelina Glynn, MAC2-Paulene Washington, TEAMS- Bart Vanslack, Noma-Tim Sibbald, CHAMP-Lynda Ferneyhough
Greg Clarke sent regrets. He will join us tomorrow.
Reported that only 1 chapter is still not-in-good-standing. Warned chapters that this will be a time sensitive issue next year; if chapters are not-in-good-standing at the April Executive meeting for reporting at the AGM, they may lose their rebate.
Reiterated reporting needs; there should be a short chapter report for every Board meeting (3 times a year) as well as the annual report which includes a financial report now due by Sept. 15th. Chapter rebates to be delivered to chapters in-good-standing at the October Board meeting.
Chapters should be represented at every Board meeting; if the regular rep can't make it try to send a replacement. Attendance at board meetings will also determine whether a chapter is in-good-standing.
PD planning for the Fri. afternoon of the October Board meeting: As the Board shrinks perhaps everyone should be invited to the PD afternoon; always include a look at our website and chapter administration rights to keep up-to-date; a report on the first e-conference Oct.10/13 by CHAMP; PD on capabilities of Tablet Apps and Interactive White Board uses to enhance and improve the learning environment and students' understanding of mathematics; use of various programs to run surveys, meetings etc.
Report on Chapter Rep roles and responsibilities is provided elsewhere in the minutes.
Curriculum (Teaching and Learning Group)
Our subcommittee discussed the structure of each of the resource charts that were created. We reached consensus that the subheadings of Classroom Resources, Technology, Assessment and Evaluation, and Professional Learning Resources would be valuable and convey the appropriate information to

teachers. We identified that each of the charts (by grade band K, 1-3, 4-6, 7-8, and grade 9, 10, 11, 12) should have its own page on the website.
We agreed that the OAME Assessment Connected to Instruction resource should be digitized and added to each of the charts by appropriate grade band.
We discussed our ideas with Greg and he will take a prototype of one of our charts and advise us as to what structure will be easiest to work with on the website. Following this, each member will revise their chart to reflect his guidelines.
(Gazette Article Group) The curriculum subcommittee group met to discuss the article focused on developing awareness of the Paying Attention to Proportional Reasoning, K-12 support document. The group decided that the article should include a focus on the mathematics involved in proportional reasoning. It was suggested that the Caterpillar Problem be used as a way to unpack some of the key ideas of proportional reasoning within the article since it is a known problem and does allow for connections across the grades (primary into secondary). The group generated various solutions and spent time making explicit connections to the key concepts in the Proportional Reasoning support document. The subcommittee plans to meet at the end of the summer to annotate these various solutions and create the draft of the article for review at the October board meeting.
Outreach Present: Cheryl Geoghegan (Chair) Sonia Ellison (Executive Liaison)
Claudio Attanasio Absent: Phil Longpre Ann-Michele Stenning
Part A of meeting: Committee Work
1. Budget 2013-2014: Submission for Outreach: $2000. A list of cost breakdowns was submitted to the Executive Directors.
2. Need for OAME 2015 and 2016 hosts: Discussion about past proposals
- A smaller chapter taking on remote conference organization with a central (larger) mentor chapter would still struggle to populate organizational committees, even with one person per committee. However, a chapter that COULD find sufficient chapter members to assist with all parts of a mentor chapter's conference assistance would likely be able to put a conference on themselves.
- It appears that the idea of a permanent Conference Planner Person is not taking hold with the board.
- There still exists a desire with some chapters to host a conference in one's own back yard instead of a central location.
Further discussion about intermediate alternatives:
- Have a "Board conference" where each chapter contributes whatever exuberant individuals they can muster to a volunteer locale and its skeleton organizational committee, and contribute what remote help is practical
    -How to deal with revenue sharing
- Look at securing some willing, enthusiastic past conference co-chairs with the expertise and interest in being an Uber Chair for any conference location in the province
    -Need honorarium for co-chairs to cover expenses (i.e. travel)
    -We have people willing to take on this task
- Need to value the AGM and participation of all chapters in the AGM
- During our discussions, conversations in the room brought forward information that COMA is investigating sites etc. toward hosting OAME 2015. MAC^2 is moving toward a submission to host 2016.
QUESTIONS FOR COMMITTEE OF THE WHOLE
Question 1a: Will a hosting chapter be willing to have a Conference/OMO Planning Consultant (COP Consultant) to assist in setting up the Conference/OMO?
Question 1b: Would a chapter consider hosting OMO 2015 given that our COP Consultant would be an active member of the organizing committee?

[*These questions may be more appropriately given to the Board to take back to their chapters for discussion.* ***ACTION ITEM****: put on next Outreach agenda for revisitation*]

Question 2: Should chapters send the President (or a designate) to the AGM, either in person or virtually?

3. Motion to Amend By-Law 21, Article 10, Section a

Moved by: Outreach Committee Seconded By: Sonia Ellison

Moved that By-Law 21, Article 10, Section a be amended from its current language of *"may be advanced* ***$10,000*** *by the Executive Directors after the Annual Conference Planning Committee has submitted a request which includes:…"*

to read:

"may be advanced $15,000 by the Executive Directors after the Annual Conference Planning Committee has submitted a request which includes:…"

Motion was carried unanimously by the Board.

Part B of meeting: Debrief and Consolidation

4. Ideas from Tables on Question 1 "*Would a chapter consider hosting OMO 2015 given that our COP Consultant would be an active member of the organizing committee?*"

- COP Consultant would be for optional use, not mandated
- COP Consultant should be required to attend all annual Conference Chairs meetings, to ensure a feel of continuity even if not required a particular year.
- Honorarium source? For future discussion, might come out of gross proceeds.
- Might need a cadre* of COP consultants. * *Sonia's Wordie of the Day*

Ideas from Tables on Question 2 *"Should chapters send the President (or a designate) to the AGM, either in person or virtually?"*

- Would be nice to send a letter to INVITE each chapter to send their President or designate, rather than mandate it.
- Could have an Adobe meeting in the fall to allow Exec and Presidents of Chapters to connect with each other. Other idea was to have the AGM on a date when all chapters can schedule a meeting and coordinate virtually. Lynda F. felt a fall AGM would be more timely for the new OAME Year End Fiscal Report.

SPARC

1. **Discussion of Roles**

- Data collected from the Friday night activity to be examined
- Possible PD activity for October Board meeting: Look at this data and collect similar information on Committee structure
- Critical Paths Documents could be revamped for New Board structure (on all roles/ committees/positions)

2. **Discussion of Upcoming responsibilities of Committee**

- Report from Bill of issues raised at Executive
  e.g. Travel to Board Meetings: Could it be booked at the provincial level, review of the Elections process, annual on-line meeting for presidents
- Plan for meeting in September to make needed adjustments to constitution based on changes to structure of the board

3. **Motions presented and passed**

a)Moved that: By-Law 6 be deleted and replaced with the following:

By-Law 6 OAME/AOEM Chapters In Good Standing

1. A chapter is deemed to be "in good standing" when
   a. A copy of the chapter's annual report is submitted to the Executive Committee, through the Executive Director, by July 15 of each year which includes:

i. A slate of officers, which shall include President, Treasurer, Chapter Representative and and may include Vice-President and secretary and OMO Representative (where all officers are and will remain members of OAME/AOEM during the entire term of their office).
ii. The name of the OAME/AOEM Chapter Representative who is and will remain a member of OAME/AOEM during the entire term of their office.
iii. A current financial statement as of their Annual General Meeting.
iv. A report from the President highlighting the Chapter's past year's events.

b. The chapter is represented at each board meeting in the previous year.
c. It is recommended by the Executive Committee and approved by the membership at the OAME/AOEM Annual General Meeting.

b) Moved by Bill Otto, seconded by Pat Kehoe, that the current pilot committee structure remain in place for the next board year.

c) Moved by Bill Otto, seconded by Pat Kehoe, that the Executive Committee and the SPARC Committee be directed to change the wording of all relevant by-laws, terms of reference and Constitution to make the current committee structure permanent beginning September 2014.

Communications Present: Robert Sherk (Chair); Tim Sibbald; Angelina Glynn; Laura Thompson, Bart Vanslack, Lynda Ferneyhough, Greg Clarke, Paul Alves
Regrets: Immaculate Namukasa; Mary Lou Kestell; Kathy Kubota-Zarivnij

1. Business Arising from Feb. 23rd , 2013 Meeting:

a) Facebook/Twitter account: feedback; Tracking tweets. Regional assigned tweeters?: Greg

- Twitter – set up at October meeting
- There is now a link on the OAME homepage Twitter account and OAME tweets as well as Facebook page;
- **Action: We need someone to look after Facebook updating – Who will do this?**
- **Action: Add a twitter roll to homepage (discussion as to best location) – right of page - Greg**
- **Action: Add OAME 2014 logo to homepage (replacing OAME 2013) – Greg – DONE!!!**
- Adding regional tweeters – Do we need it? Possibly get each chapter to create a twitter account and have OAMEcounts follow them in order to tweet out events in chapters.
- **Action: Feed Paul info from Chapter reps that you would like tweeted – Chapter reps**
- Discussion around getting info re. chapter conferences posted on site and make it current. Need this in order to make sure word is getting out and to possibly have an exec member attend local events. Greg showed us that this capability already exists. **Chapter reps can populate a chapter conference directory tool that already exists on site.** Go to Chapter Links and my Chapter Update > Events > Add New Event. This can be a mini-conference or other events (anything else - meetings, AGM, etc). They will show up in the chapter conference directory, chapter portion of site and in MCIS (as an upcoming event but will not be able to register using MCIS unless chapter is using MCIS for their mini-conference).
- **Action: Greg's to do list**
  - **chapter rep survival guide posted in chapter reps links (could be a link to wiki where there are videos of how tos)**
  - **need someone to add what is missing to chapter duties**

b) Feedback to OMO registration process: Questionnaire? Lynda

- Didn't happen. Greg guarantees it will be used next year.

c) Look into other databases that can carry the Gazette similar to EBSCO in order to boost revenues: Tim
   - Proquest – signed a contract – receiving some sort of royalty
   - ERIC – still waiting on response
   - Not pursuing any others at this time
   - Immaculate may speak to Scholarship @ Western

d) Decal Sheet with OAME logo: Lynda
   - Nothing to report

e) Other promotional items: protractors, iPad cases, magnets, pins
   - Do we need to do this? OAME conference tables give away so many promo items that delegates don't purchase OAME promo items.

f) Alternate format for Gazette ads: Feedback from Committee of the Whole?
   - OSSTF Update has space that they limit for ads
   - Publishers are cutting back – advertising in one issue rather than all four
   - Links are live in the ads for digital Gazette
   - CCS – only vendor using group pricing option
   - Possibly plug OAME in OCT Professionally Speaking – what we do for members and possibility for advertisers. Cost is prohibitive.
   - Possibly offer first ad free if you put an ad in all four issues
   - Look at advertising rates as well. Should we look at making the pricing more attractive vendors.
   - **ACTION – Greg to pull all exhibitors from OAME 2013 and send to Robert. Ask each vendor to provide a business card for a full page in the September Gazette that will thank them for supporting the conference. There will be no cost to the vendors that were at OAME 2013. Robert to send hard copy to each vendor with advertising rates once it is published. This can become an annual event. Lynda is handling the ad for Sept. Gazette, will forward to Robert and Penny.**

g) Vision statement on website - more prominent? Greg
   - Mission and vision too long to post on main page.
   - **ACTION: Need a concise statement to go in Gazette on first page. Use short sentence on site from greeting that visitors see when they get to the page. Use that on first inside page of Gazette.**

2. Reports
   a) Gazette Editor Report – in Board Meeting agenda
   b) Abacus Editors Report – no report
   c) Website Coordinator Report
      - MCIS – Wayne and Greg did a lot of work based on OAME 2013 that improved a lot of functionality.
      - Added the Admin Help for MCIS – may need to make this obvious that it is there
      - Kathy Pilon is still helping out
      - OAME site – synchronization is still being worked on with MCIS
      - Added MCIS transition to OAME for member info that will help Lynda with new registrants.
      - Download PDFs feature can be use to create PDF of name badge which can include a QR code. Delegate can then present their digital badge on a device sand just get registration materials. Greg will be trying this at MAC^2 fall conference.

3. New Business**:**
   a) Look at the OAME vision/mission/values. – addressed above
   b) See if we can incorporate speakers' presentations as articles for the Gazette either after the event or some sort of teaser before an event.
      - Adding another dimension to submissions to Gazette online that makes them more interactive (example Geoff Roulet and Jill Lazarus submission in June Gazette).
      - Would need releases from speakers – possibly provide an option in MCIS for speakers to allow use of their workshop in OAME publication or site.
      - **Action: For December issue, ask one of the speakers to provide an article looking forward – Paul**
      - **Action: For September issue, ask Leadership speaker to provide a submission – someone to ask Sonia**
   c) Investigate having a NewsBrief e-mail message similar to the NCTM SmartBriefs.
      - Not daily but possibly monthly
      - **Action - Who does it? VP job – duty assigned by executive? Could include what is happening in Ontario; OAME events; items in the media, etc.**
   d) Budget – no budget to spend.
   e) Other business
      - K-5 Learning Resource – asked to advertise on website – maybe send out in Webmail or our OAMEBrief. Send advertising rates as well for Gazette. Lynda will reply on our behalf.
      - I Shop I Give - http://ishopigive.ca/index_en.htm - we aren't comfortable with advertising the business. Lynda will reply on our behalf.

Other Reports:

Gazette Editors' Report

Work on the Ontario Mathematics Gazette Volume 51 issue 4, the June 2013 issue proceeded very well. Many thanks to the regular contributors and authors for contributing three upfront pieces, nine regular columns, one special feature and two original articles. All pieces are fresh and innovative, of interest and appropriate to the Gazette readers.

In this issue, with the assistance of the Webmaster, Mr. Greg Clarke, dynamic figures accompanying one of the articles were stored on the OAME servers. This added dynamic content to the article via web link.

Responses to the letter to the editor are much welcome for publication in the September 2013 issue.

Work on the September issue will commence July 1st. The deadline for articles was May 15 and the one for regular features is July 10. Two articles are being revised for submission and two are under review. The submission rate is excellent. I plan to send out a note to the regular contributors with additional formatting guidelines. Additional formatting guidelines, in my view, will further smoothen the pre-production process and save on the time spent converting several of the pieces to the desired format. The additional guidelines include:

To use Times New Roman font, (or other similar font style) font size 12, and double-spaced. Using a common font style and size helps when ascertaining ahead of the design process the total number of columns to be taken up by a piece, and consequently by the whole Gazette. To name files using the format, Regular_Column title_Author name_Short piece title_Month Year, when submitting files. An example is Regular_Technology Corner_Bourassa_Twitter_December 2012. This naming style is currently used when transferring files among the editor, copy editor and print designer. Where figures are used, to number them as Figure 1, 2, … Figure X rather than "the figure below." This would be

more in line with the APA format; it helps when the designer is placing original figures in the text file as well as when she has to move the figures to a different space for design purposes (e.g., when she has to move the figure a paragraph before or later so as to reduce on blank spaces left over at the end of articles). The same would apply to tables, appendices, and boxes. And for several of the regular contributors, who already do an amazing job at copy editing their own work, if they wish, to further refer to the APA manual for stylistic conventions around use of italics, single and double quotation marks as well as capitalization. The committee's thoughts on these additional guidelines are welcome. At a future meeting I plan to present the possibility of Scholarship@Western supplementing the several online services that the Gazette already enjoys at the OAME website. I had planned to do this presentation at this meeting. I apologize I am unable to attend this meeting due to sabbatical engagements.
Report Respectfully Submitted by Immaculate K. Namukasa, Editor, Ontario Mathematics Gazette

Subject Association Meeting – May 31 – MOE
Karen Gill – Updates regarding curriculum review/documents

- Cannot give exact dates
- Ongoing discussions
- Communication
- There was a communication to school boards in September to school boards about course codes and descriptions that were to be released in the spring (but still not released).
- They have decided that even with the release of the documents that teachers will be given the choice to implement for September 2013 and that they will not be expected to implement until Sept. 2014.
- In some cases, there have been some new courses identified.
- Expect release soon along with strategies for implementation – There appears to be more material that is oriented to advising younger teachers on the process by which curriculum changes are put into practice.
- Q (Family Studies Social Sciences Humanities Association) There are brand new courses in family studies (under equity heading). Answer – Acknowledged the issue and said this is why there are strategies being provided.
- Q (Family Studies…) There is panic around new courses because of lack of resources and lack of time to plan. There is a safety issue concerning the number of students in labs. (This was the focus of the response and led to) The issue is that the information release about course codes and brief descriptions did not allow determination of which courses were theoretical versus lab courses and so the class rosters do not reflect the lower numbers required for safety in labs (food, sewing machines, etc.) Answer – Acknowledged that all of the concerns except the safety concern were ones the ministry is aware of. The safety concern was then explained as described.
- Q (Health and Physical Ed) – Concerns were raised that appeared to be with regard to the age of their curriculum documents. They were apparently expecting a curriculum change in 2011 and are still waiting. It appears that the feeling is that their curriculum is seriously out of date and they really want the new curriculum.
- Q (Modern Languages) Full implementation? Answer – Sept. 2014

Karen Gill – Document released yesterday with consultation paper – around 'building strategy'?

- Encouraged to be involved in the consultation. 'What should education look like moving forward?' Described as a "Great Opportunity"
- Q Where do we access it? Answer – Email went to presidents of subject associations yesterday.

Cyndie Jacobs asked for updates:

1. Family studies is offering workshops about the new curriculum Aug 19/20 in 4 locations aiming to develop unit plans. Registration starts June 1 through their website.
2. STAO – New look to their website. Collection of 80 science demos that emphasize safety. Travelling road show in southern Ontario. Safety document coming in the fall. There conference is in November (?) and will feature Steve Spangler.
3. OASPHE – Health and Physical Education. Used to emphasize system leadership but are now more focused on teacher leadership. Curriculum was described as 14 years old and developed in a politicized environment. They were promised a new document in 2011 but it was not released. Have been active publishing about the situation with their sister organization OPHEA.
4. CODDE – Dance and Drama. Conference in October 18/19 at Deer Hurst titled "Back to basics in the 21st century". Writing project with results posted on members only site. Preparing units for teaching dance in a rotary schedule. Creating parental promotion materials.
5. OGOA? – They have had a glimpse of the replacement document for 'Choices into Action'. Had a symposium in May to look at the document, "IPP" (internet resources such as career cruising), and tech support.
6. OEMA – music – conference is the 1st weekend in November. May conference was in London. New resource is available and highlights all curriculum requirements in poster form. It is currently being translated into French. They have members available if anyone needs a speaker.
7. Elementary Social Studies – Implementation workshops going on NOW. Hoping to see the curriculum document SOON!
8. Media Literacy – aml.ca – cross curricular applications of media literacy were highlighted.
9. Ontario Association of Junior Educators – Not subject specific. Would like to network with others. Cynthia said they were working on more collaboration.
10. Library Association – Funding from OSSTF. Cynthia indicated that OSSTF has funding available for posters or other resource development.
11. Tech Ed – "safety net" to encourage safety in classroom. Looking to revise safety documents.
12. OYAP affiliation – Base funding has been increased by 15%. Encouraging more females in high skills. October 16-18 conference is in Niagara and looking for presenters.

A special guest introduced as John answered a few questions:
The second edition of Growing Success is coming (and being aligned with Cynthia's retirement). This is a delay from the stated release date of 2011 and it is now expected in the spring of 2014. The delay was to properly be able to address the implementation of the new Kindergarten curriculum.

Speaker for this section may have been Carole Morrissette (but I am not sure)
New part of EduGains is being developed and is coming soon. It will roll out with the new curriculum in a week or two. It will have materials posted regarding implementation workshops. Sounds like the initial focus will be on the social sciences release.
It will contain links to old and new documents as well as implementation events. There will also be material that speaks to how to address curriculum implementation for younger teachers who have not been through the process before. There will also be generic general information for leaders. Expect the launch within two weeks. "It will be the go to site." The French version is called EduSource. An email will be sent out and they encourage use of the RSS feed. "One stop shopping."
Session on 21st century learning. – Susan Orchard
The overall impression of this session was a little strange. The focus seemed to be on multi-modality using technology. They simultaneously had their presentation and a secondary projector running a twitter feed (#21clearn) and the focus seemed to be to push the audience toward endorsing the use of technology as the way of the future. However, two resources were handed out and one says nothing about technology. It appears the end result of the session was that the 21st century learning unit of the

MOE is looking for input on what people think the future looks like. However, there were two sessions in the day, the first session did not arrive at this, but the second that is reported later does touch on this. Increasing use of digital technology. The 21st century learning unit looks after EduGains and the Trillium List. They are now looking at how these two components fit with elearning. In September they revised (I believe this was in the past as opposed to the future) EduGains so that it has more connections for leaders. It is including the student voice. Math components were brought together. Litracy components were brought together. They recently met with OSAPAC to look at other digital learning tools. They are interested in hearing about any digital learning products they may not be aware of – the example of apps was mentioned.

Canadian Coalition for Tomorrows ICT Skills

Presentation was done by Chris Drummond and Liz (her last name was not given)

- Organization around since 2007 and is industry led – Note Chris said he is with a staffing company (Rand Stad ?) and spoke quite passionately.
- Actively trying to promote student engagement in ICT
- A stat of 800000 IT professionals was given for ON or CA (not sure which), however, this was later stated to be 5% of the working population (so it must be CA, I suppose)
- 28% are women so there are concerns about the gender gap
- Pointed out that there are common views and addressed the concerns – he invited stereotypes to be given by the audience and then portrayed them as erroneous, however, he seemed to be using a very broad definition of ITC.
- They are redoing their website and are going to have an aptitude test on the webpage.
- They are actively doing community outreach with school visits.
- He indicated that the Business Technology Management (BTM) program is being developed in universities and colleges. It is accredited with a specific curricula. Currently over 1000 students in them with a 90% placement rate.
- Coming out with a resource kit aimed at guidance councilors with lesson plans and teacher resources.
- They are developing tools for teachers
    - Toolkit before the end of the school year
    - Online resources
    - Online mentoring – which will be free, is in the testing phase and expect roll out in September. Has a bank of mentors so students can choose a mentor. Recruiting additional mentors so that it can be one to one. The mentoring will be done with online discussion with vetted conversations.
    - Role model program –
        - Currently 4000 students per semester
        - Mainly GTA but covers Kingston to Windsor to St. Catharines

Catharine (?) addressed 21st Century teaching and learning

- Minister consultations begin in the fall that appear to be focused on vision and long term planning.
- Two phases of development were described in 21st century learning. Essentially they have run one pilot and are ramping up for a second pilot. However, the speaker addressed the future first and only subsequently tied it to the past. So, the notes may appear out of order but they follow the presentation.
- 2300 schools in all 72 school boards are involved in the 21st century learning pilot. This was described as being "Beyond pockets of innovation."
- Janet Murphy and Sue P? along with Pierre (French language) were mentioned.

- Overview of multi-phased approach to 21st century learning. Now in phase 2 with phase 1 having run this year.
- E-community Ontario website was shown as one deemed to be vibrant.
- They promoted collaborative learning that is job-embedded where we learn what we need when we need it.
- Chris Hadfield was portrayed as changing the view of technology for teaching.
- There were sharing sessions regarding the use of technology.

Janet spoke:

- Raised the question of how to adapt to changes. Said technology is driving change. "Lots of ambiguity, change is the norm." "Lots of jobs out there haven't been defined yet."
- Said they are looking to build on existing successes
    - Improving achievement
    - Closing gaps
    - Increasing confidence in publicly funded research
- A consultation paper was sent out.
- Thinking about language in Growing Success to address changing skills. The example of perseverance was given.
- In 2010 a telephone survey was conducted. Jennifer Jenson at York University wrote a 2010 report.
- In June of 2010 to 2012 there were roundtables
- In 2011-2012 there was a pilot with 46 school boards and all Provincial schools.
- 2012/13 onward "Start discussions on, for example, how to integrate higher order skills focus and student learning enabled and amplified by technology."
- Spoke about "Ministry's Student Advisory Council"
- Sept. 25, 2012 was 1st pilot roundtables (but they allowed all school boards to participate). A report is available on the ministry website.
    - Lots of evidence of collaboration including between school boards.
- Pilot 2 has two categories
    - Category A – locally determined innovation
    - Category B – Strategic focus that might include scaling up earlier pilot.
- Work is in all JK-12 grades and all subject areas.
- Keeping up with international developments.
- "Re-imaging our education system" (The juxtaposition with the to-be-released curriculum revision seemed to be missed.)
- Build upon and leverage established provincial policies and initiatives
- A video was shown from Thunder Bay Catholic
    - This was a non-critical, highly positive video
    - One very clear example of a student using a Bliss Board on an ipad. The only difference from a traditional Bliss Board was that it actually vocalized the sentence. This gives the student a sense of voice. Hubert (OADE) had seen a similar case in his family of schools..
- 21CL.gains@edugains.ca to share stories
- Discussion groups about 21st century learning
    - Acknowledged practical issues: money for tech, bandwidth, need for PD.
    - Considerations of evolution of technology: Bring your own device was mentioned as well as cloud based computing.
    - Equity issues were mentioned – Access was one, workload of teachers particularly outside regular hours was another.

- Two readings were supplied. One is about deep learning and mentions no technology but does mention problem based conceptual learning. The second was more technology oriented but not to the extent of the presentation.

Adult Literacy

- Resources being developed.
- Goes a little deeper than Think Literacy
- Students making questions
- All available on EduGains

Saturday – **Curriculum Forum** #otfcf13

- Elections for steering committee
  - Two subject association representatives are needed.
- Elections put off to the fall
- Note – quite separate from the two necessary elections, two people were asked if they would continue their roles and agreed to. Not sure who or what roles but I think Peter Beens was one of them.

Peter Beens

- Invitations were sent out with link to join a Google account. It is then up to you to click to join the maillist. Apparently minutes for Friday were posted. http://goo.gl/HgYRg brings you to the forum. If you are a member, the minutes are at: http://goo.gl/hWz8E
- Note – this was promoted as an alternative to individually taking notes (no critical appraisal of why people take individual notes was considered)
- Email communications are also available by going to the google group and selecting the archive which has a history of all communications (apparently requires permission beyond just being a group member?)

The question was asked as to whether Cynthia is elected. She indicated her position is an appointment by OTF from their staff.

Presentation "Safe@School"

Two resource kits were provided and should be given out as door prizes at upcoming OAME board meeting – perhaps as part of oral report

Mohini Athia mohini.copa@gmail.com

- She is secondary, TDSB, seconded – business and special ed.
- She is with COPA which has an initiative called "Safe@School"
- COPA is a francophone organization but works in both French and English.
- Advised that teachers should watch "Taking Bullying Seriously" DVD before using it in a classroom. Described as being a bit raw in places.
- "We all belong" toolkit focuses on parents and has a bullying prevention guide for parents and families.
- Volume one of a 13 volume set (this may be a projection into the future) is available online at http://infocopa.com/english/for-parents-families Closed captioning is available for various languages including Arabic and Mandarin and about five others. Consultations are taking place with first nations and Inuit communities.
- They facilitate workshops that have a cost associated with them – funding that has previously made them free has run out.
- Website is www.safeatschool.ca
- There was a lengthy discussion and sharing of issues.
- A resource that an audience member mentioned is a TDSB inclusion/equity resource called "How to handle harassment in the hallway in thirty seconds?"
- An adultism activity was run.

The afternoon session was run by www.planboard.com

- OTF has partnered with planboard and the next level will be available to all Ontario teachers in August. Currently it has about 100000 teacher users – the evidence shows that a majority of teachers plan on Sundays.
- The presentation document is available until Thursday, June 6, at goo.gl/T1d1u
- The scheme allows online lesson planning
- Because it is online, one can embed videos directly into it.
- One can download to PDF in case web availability is disrupted.
- Allows direct connection to curriculum expectations
- An attempt to show the resource ran into issues because they could not get the projector to work and then tried to use join.me/planboard with screen sharing, however, there was insufficient bandwidth.
- It has a full text editor
- Lesson plans can be emailed – do not have to have an account to read the lesson plan.
- Can share lessons or units
- May publish lessons to their database
    - Allows unpublishing
    - Like FaceBook teachers can “heart” lessons and provide comments.