OAME Board of Directors' Meeting Minutes

Holiday Inn Hotel, Toronto Int'l Airport
970 Dixon Rd., Toronto
416 674-4342

October 18, 2014

Minutes of a regular meeting of the board of directors of the Ontario Association for Mathematics Education, held at the Holiday Inn hotel, October 18, 2014.

Attendance: President Paul Alves, President-Elect Tim Sibbald, Vice-President Judy Mendaglio, Claudio Attanasio, Charlotte Aust, Melissa Black, Tom Boland, Jung Choi-Perkins, Chi Hang, Pat Kehoe, Freda Liu, William Lundy, Kathy Pilon, Sandra Jean Price, Christine Sasso, Jane Silva, Paulene Washington and Anne Yeager.
Regrets: Past-President Sonia Ellison, Vice-President Bill Otto, Pamela Chun, Denise Filopovic, Kyla Kadlec, Jill Lazarus, Jelena Loncar, Ann Michele Stenning and Lori Yee.
Absent: Mary Lou Kestell, Kathy Kubota-Zarivnij, Lori Schyler, Bart Vanslack
Guests: Diana D'Angelo (Golden) and Jacquelyn Hill (Pine Ridge).

President's Welcome and Remarks: Paul Alves welcomed the board to the first meeting of the new school year with a particular welcome to our new members. Returning board members Jung Choi-Perkins and Anne Yeager are starting a new three-year term. Our new Chapter Representatives are Charlotte Aust (ISOMA), Kathy Pilon (QSLMA), Denise Filipovic (NOMA) and Chi Hang (Y4MA). Dan Jarvis, who is our new Gazette Editor. Special guests for this meeting were Diana D'Angelo and Jacquelyn Hill.

Executive Directors' Report
Fred and Lynda Ferneyhough are continuing as Executive Directors. Lynda indicated the paperwork available at the back of the room – the agenda, financial reports and claims forms.
Last week, Lynda and Fred attended the launch of the Ministry of Education sponsored Grade 9 Applied project. Ten schools from around the province are participating in the event which will have two face-to-face meetings at the Holiday Inn Toronto International Airport and monthly classroom coverage for collaboration. Dr. Christine Suurtamm is heading up a research team to document the findings of the project.

Reports:

- OAME 2014: Paul Alves reported on OAME 2014. The conference chairs for 2014, 2015 and 2016 met yesterday and went over the report for OAME 2014.
- OMO 2014: Greg Clarke presented a report on a great OMO event in June. The event broke even financially.
- Leadership 2014: Paul Alves reported that the Leadership is happening November 6-8 in this hotel. Amy Lin is speaking on Thursday, Dr. Jo Boaler is speaking all day Friday and Cathy Bruce and Shelley Yearly will present on Saturday. There are 252 registrants and a large waiting list. Thanks to Lynda for the day-to-day organizational details.

GENERAL MEETING of the BOARD OF DIRECTORS:

NOTE: *A quorum was achieved.*

- Approval of the Agenda: It was moved by Sandra Jean Price, seconded by Tim Sibbald that the agenda be approved. Carried.
- Approval of Minutes It was moved by Pat Kehoe, seconded by Tom Boland, that the minutes of June 6-7, 2014 be approved. Carried.
- Financial Report 2013 – 14 Lynda Ferneyhough presented the Financial Report for the end of year and explained a few of the details.
- Proposed Budget 2014 – 15 Lynda Ferneyhough presented the proposed budget for the current year. Moved by Pauline Washington, seconded by Melissa Black, that the proposed budget be approved. Carried.
- Notices of Motion: Paul Alves indicated that there were several motions for the board to consider. The latter five motions were the final amendments to the By-Laws and Terms of Reference.

1. Moved by Tim Sibbald, seconded by Anne Yeager that The Executive Directors' honoraria be $26 000 per year. Approved unanimously.
2. Moved by Chi Hang, seconded by Sandra Jean, that the percentage amount for Chapter rebates be 30% for full and retired members and 0% for student members. Carried.
3. The Executive Committee has reviewed the proposed language changes for the By-Laws and Terms of Reference relating to the Finance Committee and recommends to the Board that these changes be approved with the edits provided. These changes are noted in the attached side-by-side comparisons (new language vs. original language) and are highlighted in green. Moved by Tim Sibbald, seconded by Sonia Ellison that these changes be approved. Carried
4. The Executive Committee has reviewed the proposed language changes for the By-Laws and Terms of Reference relating to the Nominations/Election Committee and recommends to the Board that these changes be approved with the edits provided. These changes are noted in the attached side-by-side comparisons (new language vs. original language) and are highlighted in green. Moved by Paul Alves, seconded by Sonia Ellison, that these changes be approved. Carried.
5. The Executive Committee has reviewed the proposed language changes for the By-Laws and Terms of Reference relating to the Executive Committee and the various Executive Positions and recommends to the Board that these changes be approved with the edits provided. These changes are noted in the attached side-by-side comparisons (new language vs. original language) and are highlighted in green. Moved by Tim Sibbald, seconded by Judy Mendaglio that these changes be approved. Carried.
6. The Executive Committee has reviewed the proposed language changes for the remaining By-Laws not already addressed in previous motions and recommends to the Board that these changes be approved with the edits provided. These changes are noted in the attached side-by-side comparisons (new language vs. original language) and are highlighted in purple. Moved by Tim Sibbald, seconded by Paul Alves, that these changes be approved. Carried.
7. The Executive Committee has reviewed the proposed language changes for the remaining Terms of Reference not already addressed in previous motions and recommends to the Board that these changes be approved with the edits provided. These changes are noted in the attached side-by-side comparisons (new language vs. original language) and are highlighted in light blue. Moved by Sonia Ellison, seconded by Judy Mendaglio, that these changes be approved. Carried.

Committees met to deliberate.

Written/Oral Reports ONLY if needed
• Outreach – Paul Alves
• Communications – Tim Sibbald
• Chapter Representatives – Lynda Ferneyhough
• Strategic Planning – Pat Kehoe
• Curriculum Committee –Sonia Ellison & Judy Mendaglio
• Executive Directors' Report – Lynda Ferneyhough
• OAME 2014 Conference – Paul Alves
• Leadership 2014 – Paul Alves
• Ministry of Education – Trish Steele
• OTF/Ministry of Education Subject Association – Tim Sibbald
• Field's Institute – Paul Alves, Judy Mendaglio
• NCTM – Todd Romiens
• Nominations – Sonia Ellison
• College Student Achievement Project – Bill Otto

Committee Of The Whole
Curriculum provided a list of 17 items pertaining to assessment and asked the group to identify items that were of more importance.
Communications showed a draft of a privacy policy to be voted on later in the meeting.
Outreach asked about funding for the Past-Presidents luncheon at the Annual Conference, the PD fee for the annual conference, the timing of the Annual General Meeting and listed upcoming events that need a sponsoring chapter.
SPaRC reported that the Airfare Policy was given to the Finance Committee at the Executive Meeting in September and approved. This change is to take effect beginning with the next meeting.

Any Last Minute Business
Communications put forth the following motions. For the benefit of our new members, it was explained that our by-laws require fifteen days notice for motions to be passed with a simple majority of the quorum. When motions are presented with less than fifteen days notice, two-thirds of the quorum must approve.
Proposed Privacy Policy: "The OAME/AOEM does not provide lists of members or their information to third parties. We do not include any advertising on our website and do not distribute advertising to members by email (except as included in the Gazette and Abacus). The Math Conference Information System (MCIS) is a secure website and credit card information is not collected and it is not stored. Credit card payments are processed using a secure third party (IATS) and are subject to their privacy policy. There are portions of the public sections of the website that collect web analytics but the information is generic and does not identify individuals." This statement will be added to the Terms of Reference for the Communications Committee.
Moved by Tom Boland, seconded by Tim Sibbald that the privacy policy be approved. Carried.
Moved by Judy Mendaglio, seconded by Bill Lundy that the word count for nominations in the terms of reference be changed from 50 words to 150 words for all board positions. Carried.

The meeting was adjourned at 1:55!

CHAPTER REPORTS
The **CHAMP** executive had a very busy 2014 running a hugely successful OAME conference. OAME 2014 had a healthy attendance of 1543 delegates and 243 presenters. This conference was

also noted for its many "firsts" such as the first eConference and the first conference to offer a Keynote pass for its delegates.
The new school year marks the beginning of a new CHAMP book. One of our chapter's foci will be to recruit new members for the executive. This undertaking will help CHAMP redefine its role for the region. We are looking forward to the years ahead.

COMA Chapter had its most successful Welcome Social to date on Sept 16th, 2014 where Marian Small focused on "The Home Connection." The question that was discussed was: "How can we help parents better understand our math goals and what suggestions can we provide for how they can support their children's math learning?" There were over 100+ members and non-members who registered and just over 80 in attendance. Upcoming is our Annual Ronald C Bender Memorial Mini-Conference being help on Sat. November 29th at Ottawa University. We have a current membership of 210 members and we will be 'Paying it Forward" with bursaries towards attending OAME events in the 2014/2015 school year.

GOLDEN ran a fall social Sept. 25 and are planning a mini-conference in the spring. We will also be running an OMO playdown.

ISOMA is thrilled to a kick off a new school year. A group of teachers met at a social in September and it was great to reconnect with such passionate colleagues. A lot of our discussions were focused on single-gender education and our different professional experiences led to some interesting viewpoints.
Sandra DellaMaestra and her colleagues from University of Toronto Schools are hard at work preparing for the annual ISOMA conference. We are looking forward to the sessions related to the theme, Mathematics: a mindset. The conference will run from 4:00-7:45 pm on Wednesday, January 14th at UTS. We are excited to reveal more details in November.

MAC^2 had great success with our OMO in the spring at Lakehead University in Orillia. Our theme was the "Numbers Game". There were many grade 7 and 8 students whom along with their coaches made the Olympics a great success. The students spent the evening prior to the competition searching throughout the campus for the "Mystery Digits". The next day the students put forth great efforts into the math Olympic competition. The students and coaches left knowing that math can be challenging yet still fun and engaging. We will be holding our fall mini-conference on October 16th and will be addressing the topic: "Supporting students with LD in Mathematics". Our future endeavors involve diligently planning with our committees for OAME 2016.

NOMA plans to host four webinars throughout the year. These sessions will be facilitated by Tim Sibbald and various co-facilitators, and will provide the opportunity for participation throughout the province on a range of relevant math topics.
NOMA plans to host onsite, single workshop sessions throughout the year. Plans for these sessions will be made in the fall of 2014. These sessions will replace our annual fall conference.
NOMA will continue to develop connections across the Northeast region. We will seek a "NOMA contact" in each of the major cities (i.e. Sudbury, North Bay, Sault Ste Marie, Timmins) who will ensure NOMA messages are delivered to all educators.
NOMA will reach out to all new members – individuals who attended the OAME 2014 conference, and as a result became members. We hope to inform these members of the benefits of membership (e.g. online journal) and encourage greater participation at meetings and support events.

The active members of **PRMA** will be doing a book club of "Connecting Mathematical Ideas" by Jo Boaler and Cathy Humphreys and then sharing our findings and ideas with any staff interested in the

boards under PRMA. OMO playdowns will happen in April.

QSLMA was busy on both the professional development and student support fronts during the school year 2013-14. Notably, our annual mini-conference returned to the fall slot after a disappointing attempt to try one in early February. Our keynote speaker, Amy Lin, shared thoughts about how we could help students understand key concepts better by providing clear visualizations for them. We also held a draw of the participants, with the winner receiving his/her registration, meals, and accommodation for OAME 2014 paid for by the chapter. In support of students, we worked with MSTE at Queens on April 23 to host the local math Olympics, then sent two teams off to the provincial OMO in May. A few members also piloted a math competition for grades 9 and 10 students at Loyalist Collegiate Vocational Institute in Kingston. Finally, we supported a team who participated in the math Olympics in Pennsylvania late in the year.

SAME is planning the following: Mini-Conference (Fall 2014), Scarborough Individual Math Olympics 2015, Scarborough Math Olympics 2015, and Ontario Math Olympics 2016.

SWOAME had the following events: WEMO competition March for 150 grade 7 and 8 Students, Dan Meyer Workshop for Teachers May 17th, Monthly open math forums for teachers and two teams sent to the OMO.
Future plans are monthly math nights for teachers starting in November and the WEMO competition in March.

TEAMS are planning the following: October 23rd –Annual mini-conference, *keynote – Dr. Ruth Beatty*, Local OMO March/April 2014 and to send all star teams to provincial OMO, TCDSB & TDSB students, Monthly TEAMS meetings at the CEC (Catholic Education Centre), and the TEAMS website

WOMA hosted an annual spring mini-conference. Mostly elementary teachers attended the two sessions. Delegates paid $10 for the entire event including dinner. Afterward, a band introduced mathematical concepts put to music.
A fall mini-conference is being planned. The theme will focus on math magic and Lynda Colgan will be the guest speaker.

Y4MA is pleased to once again present "*Math and a Meal*" PD sessions. Over the course of the year, we will be offering small group sessions focused on specific topics. Some of these topics include *math in the early years, supporting our students with special needs* and *incorporating STEM in the math classroom*.

OTHER REPORTS
NCTM
As many of you may know, NCTM has a new president. She is Diane J. Briars and is a mathematics consultant. She was the mathematics director of Pittsburg Public Schools for 20 years. She is an accomplished author and contributor to the recent *Common Core Standards in Mathematics* document. As I mentioned earlier, this document is an updated version of the *Curriculum and Evaluation Standards For Teaching Mathematics* published some years ago. It has been adopted by more than 40 states, and is designed to help teachers to teach mathematics more effectively to today's generation.
On another note, I would like to encourage all of you again to take advantage of the free lesson material (lessons and activities), available to you at the NCTM "Illuminations" website. There is a

variety of material for any grade level and you can access all of it by going to nctmilluminations, pick a grade level you want and begin. You don't have to be a member to access the lessons.
In this column I will describe briefly two lessons available for grades 6 – 8. Each one includes objectives of the lesson, materials that may be required, assessment ideas, extension activities, questions to pursue, related resources and activity sheets. These are taken form the NCTM publication *Teaching Mathematics in the Middle School.*

MAGIC SQUARES

A couple of methods for creating Magic Squares are outlined in the lesson. Pheru's method (A.D. 1315) is an algebraic way of constructing any odd numbered dimensioned Magic Square i.e. 3x3, 5x5 etc. The method is explained and an activity sheet is included. I wasn't aware of this technique until reading this lesson.
A method I have used with my students, was created by Antoine de la Loubere, a French mathematician, in 1687 or 1688. It is more simplistic way of creating Magic Squares of odd numbered dimensions. It is not algebraic in nature and much easier to follow.
Magic Squares of even dimensions are not easy to create (don't give them the problem of trying to create one). There are methods to do this but not in this lesson. Check works by Martin Gardner to find them if interested.
Magic Squares are fun ideas to reinforce number skills and to connect to other historical ideas about mathematical development.

THE GAME OF SKUNK

This is a dice game for students to practice decision-making skills leading to a better understanding of choice versus chance, using mathematical probabilities. The game is easy to play and in my experience students love playing it.
Start with a score sheet with the letters S K U N K at the top of the page. The object of the game is to accumulate points by rolling 2 dice. Each letter of SKUNK represents a different round of the game. Play begins with the "S" column and continues through to "K".
At the beginning of each round every player stands. Then, a pair of dice is rolled. (everyone playing uses that roll of the dice, players do not roll themselves, the teacher rolls for everyone)
A player gets the total of the dice and records it on their column, unless a "1" comes up.
If a "1" comes up, play is over for that round and all points accumulated to that point in that column are lost.
If a "1" does not occur on either die, the player can choose to stay standing to try to accumulate more points or sit down and take the points accumulated to that point, to add to their total.
At the end of the 5 rounds, the player with the highest total wins.
Probabilities for different rolls should be explored (usually after the game is played) and strategies should be discussed.
Consult the lesson for more details.

SPaRC Meeting Minutes

Thurs. September 18th: 8:00 pm

1. Lynda and Pat sent committee members minutes of the last year's SPaRC meetings and Board meetings to make sure we have a record of all motions that have been voted upon related to our Constitution/Bylaw/Terms of Reference changes
2. Discussion of Airfare policy: Finance committee had requested that SPaRC craft the wording for a consistent airfare policy for people who travel on OAME business. Suggested wording:

   > All air travel pertaining to OAME business shall be booked by the Executive Director(s). The Executive Director(s) will contact the board members six weeks in advance to determine the best times to fly.

   This suggested wording will be presented to the finance committee for approval at the September executive meeting.

3. Adjourned at 9:30 pm

Friday September 19th 8:30 am

1. Critical Path documents should be distributed to appropriate board members at the first meeting of the year (October). These documents are to be reviewed annually. Any revisions made should be submitted to the executive directors. In order for this process to be reflected in the Terms of Reference, Fred and Bill will draft a Notice of Motion to be presented to executive at the September executive meeting for the Oct. board meeting.
2. The committee reviewed all changes to the By-Laws/ Terms of Reference that still remain and need to be voted on. Bill and Fred to draft the motions and present to Executive at the September executive meeting. These motions will be voted on at October board meeting.
3. Adjourned 2pm

October 17 Meeting for Conference Chairs

Arrangement with STAO and OAME - each will have a free table at each other's conference.
See the "Learn Teach Lead" website for our featured speakers.
The conference App was incredible.
Early bird exhibitor is a huge bonus for those times when the organizing committee was starving.
MCIS may have been stressed beyond its capacity. The biggest problem seems to be that many people have multiple numbers for MCIS. These need to be cleaned up.
Conference planner is out of date. Should it go on Google Docs?
Issues with the e-conference - need a moderator. Adobe Connect is pushed to its limit with the e-conference. Jason McCourt at Humber was incredible support for streaming and media services. Adobe should not be used for the streaming portion of the event.
Each of the keynote and featured speakers had a handler to take care of them from the airport to their sessions.
Program chair needs administrative rights to MCIS.
There were no sessions permitted where some freeloaders wanted to sell their products through a session rather than an exhibit. This needs to be explained and re-written in the conference planner.
Government groups. GAINS is an ongoing issue - they want a room and they submit all of their proposals as one batch which then needed to be sorted by the Program chair once speakers were designated.
There was a problem with the L&S people who were doing their own thing around our event. There was a huge issue with entitlement on the part of the ministry person assigned to take care of this at OAME 2014. This might need to be added to the planner.
An EQAO session was scheduled and a co-presenter expected to get a free registration to the conference. This happens often enough that the conference planner needs to be worded to deal with co-presenters.
Registration went very well. There was a special room for problem registrations. There was no bottleneck by putting the bags somewhere else. The bags needed a campus map.
A change is needed in MCIS to force people to pick their role. Those who did not did not have a badge printed. Greg is to look into this.
Walk ins were a huge issue. They took a long time to register these people. They had access to a PDF that listed only the sessions that had openings.
Presenters should be members of OAME. They should have to do the membership purchase before they submit a proposal.
John Rodger suggests that the number of grade categories be reduced and made several suggestions about scheduling that Greg will look into.
Be careful of how volunteers are addressed. Facilities team felt abused several times by organizing committee members and ministry people.
Hospitality ran very well - the report has several very good recommendations.

You can download the **OAME2015 report** at
https://docs.google.com/file/d/0Bz1iD7RVIAO5a2lUNWF3cWpGbDQ/edit?usp=docslist_api
Dwight

COMMITTEE MINUTES
OAME Chapter Reps Meeting – October 17th, 2014
Present: Greg Clarke (Webmaster) Kathy Pilon (QSLMA), Claudio Attanasio (CHAMP), Freda Liu (SAME), Christine Sasso (SWOAME), Melissa Black (COMA), Dianna DeAngelo (GOLDEN) Chi Hang (Y4MA), Bart Vanslack (TEAMS), Tom Boland (NWOAME), Charlotte Aust (ISOMA), Lynda Ferneyhough (ED) *[briefly: Paulene Washington (MAC2)]*

1. Welcome to new members ! Greg welcomed new members – Charlotte and Kathy and Dianna!
2. Promotion Bags – Lynda displayed the promotion bag materials, giveaway gifts that you can give away during mini-conferences or chapter events.
3. Chapter Rep Requirements – Lynda reiterated key points
    a. For each chapter rep meeting, we need a blurb to describe what is happening locally to keep the whole group up to date
    b. Very important part of the OAME board – make up the bulk of the board. If you can't come to the meeting please send a replacement (notify Lynda in advance where at all possible)
    c. End of year report is due in September each year – yearly report, financial report, list of all chapter executive members – all of whom must be OAME members
    d. Chapter Reps are expected to attend at least 2/3 meetings – chapter rebate & chapter status (in good standing or not) is tied to that. If you CANNOT make it to a meeting, please arrange a substitute (which can be another OAME board member from your chapter who is already coming - or – someone else from your chapter as a temporary stand-in).
4. Chapter Rebates are distributed once a year based on the number of current members of your chapter, if your chapter is in good standing (have submitted reports, and exec members in good standing)
5. Greg demonstrated features of the OAME Members Only section, focusing on Chapter Rep Links section.
    a. Chapter Rep Help - help videos to describe the three main functions
    b. List chapter members – ability to list all current members, or customize the list to find members whose membership HAS expired or whose membership WILL expire. Also, ability to download said table as an XML file that can then be opened up and manipulated in Excel (or any spreadsheet program)
    c. My Chapter Update – section to add new chapter events, upcoming miniconferences, or list local chapter exec members.
    d. Send Custom Email – ability to send mass email to all chapter members, or some subset thereof, and to customize said custom email with pertinent data fields (like name, chapter, membership number, membership expiry date), in order to truly personalize message to each member.
    * (Messages are sent out one at a time from OAME mail server in order to avoid Spam filters where possible).
    * Greg stressed that you should check periodically when sending mass emails that messages are getting through to all chapter members – a random sampling of members from different boards is helpful to ensure that school board mail servers are not blocking messages indiscriminantly – even check to see that messages get through to

classroom teachers and admin members, sometimes their spam filters are pre-set differently by board technicians.

Communications Committee Minutes

A) Welcome to Dan Jarvis, the new editor of the Gazette.

Dan spoke to the transition and any issues to address.

Dan clarified a preference for electronic submission of articles.

- Immaculate has been very helpful which has been appreciated.
- Issues with email forwarding, now resolved.
- Looks like it is in good shape for the current issue.
- Question RE constitutional change 3A – clarified by outreach.
- Digital copies of draft articles is preferred and a legacy call for paper copies on the website was updated.

B) Privacy policy – Tim has draft. Reviewed and sent to SPARC.

- The version developed at the previous meeting was presented.
- The question was raised as to whether this should make mention of IATS being used and having a privacy policy. The IATS privacy policy appears at http://home.iatspayments.com/privacy-policy.
- A draft was provided to SPARC who pointed out two changes that have been endorsed.

The resulting version is:

"The OAME/AEOM does not provide lists of members or their information to third parties. We do not include any advertising on our website and do not distribute advertising to members by email (except as included in the Gazette and Abacus). The Math Conference Information System (MCIS) is a secure website and credit card information is not collected and it is not stored. Credit card payments are processed using a secure third party (IATS) and are subject to their privacy policy. There are portions of the public sections of the website that collect web analytics but the information is generic and does not identify individuals."

- **Taken to board, was voted on and passed.**

C) Nomination process for elections

We should discuss whether the nomination procedure wants to maintain the word counts in the terms of reference. The 50 words for board members is functional, but should executive positions be allowed more? Also, do we want to allow 1 minute videos posted on the members only area to liven up the process? (Tim can speak to this.)

- Proposed change to 150 words for all board positions. **Taken to board, was voted on and passed.**
- Video idea put on hold.

D) We did discuss webinar guidelines and I think we should hammer that out and ship it to SPARC who ultimately has to put it into the policies. Already there are signs of potential conflicts between webinar presenters….. (Tim can speak to this. Draft available.)

- There was a healthy discussion that pointed to suggestions that some aspects are problematic and require detailed deliberation. This needs to be thought through in terms of what should be guidelines as opposed to rules. This should be brought to a future meeting as an agenda item for further discussion.
- It was suggested that this could be presented as guidelines for considerations by chapter reps. Greg and Tim to speak to this at the next chapter rep meeting. Remind Greg to put on chapter rep meeting agenda.

E) Should OAME have a blog? (Greg can speak to this)

- Greg was not aware of this issue. Clarification was sought from executive and it was clarified as simply being an open question. Should OAME have a blog? How would that work? This should be brought to a future communication committee meeting.
- Greg indicated that this could be done readily.
- The idea originated through the twitter math camp that uses blogging through the year followed by

a face-to-face meeting. The idea is reminiscent of Connie having digital followup to the leadership conference, though different.
- Christine Sasso suggested this could be done using posting on Pintrest and having a link to Pintrest on the OAME webpage. She has volunteered to spearhead the effort.
F) Website & MCIS update.
- Process for generating certificates in MCIS simplified.
G) Would having a product manager make any sense? If we had a product manager would it invigorate the product side of the organization?
- Discussion around this that acknowledged the need to consider product development and the online store. However, it was decided that this really was an issue of bringing ideas forward as they arise rather than creating a position.
Reminder – In the Committee of the Whole a request was made that the committee chairs keep the critical path documents up to date as they go through the year. Specifically, they are asking for this to be considered a living document where the chair updates with what actually takes place through this year.

Curriculum Committee Minutes
Present: Judy Mendaglio; Anne Yeager; Chi Hang; Jung Choi-Perkins; Paulene Washington; Charlotte Aust; Jane Silva; Diana D'Angelo; Jackie Hill;
Regrets: Jill Lazarus; Pamela Chun; Lori Yee; Todd Romiens; Sonia Ellison; Denise Filipovic; Kyla Kadlec; Jelena Loncar; Lori Schuyler
Update:
We previously, considered multi-stage curriculum and updated OAME resources for our site. At the Spring meeting, we decided that we will focus on assessment and evaluation and create regular column in the Gazette called "Ask Assessment Abbey" - non-authored response to members' questions. The Curriculum Committee will construct responses. Note: An email address was started. Members' questions will be sent to Lynda and then directed to us.
Brainstorm of Questions for Next Column:

1. Do I mark homework? Can I mark homework? How do I make homework meaningful? *
2. Do quizzes count?
3. Can I teach a strand in Term 1 and report on it in Term 2?
4. What strategies can I use to assess the various skills of the Achievement Chart?
5. How do I embed the processes and the Achievement chart in my evaluation?
6. How do I embed the Achievement Chart into my evaluations?
7. How can I record observations that will be reported? *
8. How can I use observations as part of my evaluation? *
9. How many evaluations do I require to make a judgement?
10. Must all expectations be equally evaluated? What in the curriculum do I need to evaluate?
11. Why and when do I use a diagnostic assessment? What are some diagnostic tools that I can use to identify student needs?
12. How can I inform parents in understanding my assessment practices? *
13. How can I use assessment to help students be better engaged in math?
14. How do I assess Thinking?
15. What is the most recent and most consistent assessment mean? **
16. As a school, should we have consistent assessments and evaluations?
17. As a school, how do we ensure that common school evaluations reflect the varied teaching practices?

When responding…

- include some statement that states the student is in mind
- be cognisant of language our responses

- consider practical and hand-on (versus philosophical) responses
- suggest links that support responses (i.e., Edugains, Growing Success, Curriculum)
- Provide different perspectives
- "This is what I do", "Here is an idea…", "There is some grey area…", "You should consider your own personal needs and "The ultimate goal is to support need.."
- "Short and sweet"
- Published question that generated the most interest

Ideas:
We need this published more regularly, perhaps…

- "Ask Assessment Abbey" monthly, aesthetically pleasing email to members; send your comments…, we are interested… to the email; follow us on Twitter
- Post on OAME website
- We need an "Icon" or "Avatar"
- Twitter – tweet "Ask Assessment Abbey"

Outreach Committee Minutes
Present: Paul Alves, Claudio Attanasio, Melissa Black, Bill Lundy, Freda Liu, Kathy Pilon, Sandra Jean Price Regrets: Ann Michele Stenning
COMMITTEE DISCUSSION POINTS
COMMENTS FROM BOARD
CHAIR Congratulations to elected Chair: Bill Lundy
FUTURE EVENTS

OAME 2015	May 7–9	OAME Board of Directors
OAME 2016	May 5–7	MAC2
OAME 2017		QSLMA
OAME 2018		??
OMO 2015	June 5–6	COMA
OMO 2016		SAME
OMO 2017		??
OMO 2018		??

RECOMMENDED CHANGE TO CONFERENCE PLANNER #1
ALLOTMENT OF COLLECTED FEES
We recommend that we visit the allotment of collected fees from the OAME Conferences.
Considerations:
Conference fees include membership and PD fees
OAME collects $45 membership – 30% (to associated Chapter) + $35 PD fees
In addition, half of the profits is shared with OAME
Does this situation need to be addressed so that hosting Chapters are given more recognition for their efforts?
Possible Scenarios:
Scenario 1: Membership Fee + PD Fee = $45 + $35 (pro-rated)
Scenario 2: Continue Membership Fee + Eliminate PD Fee = $45
Scenario 3: Membership Fee + PD Fee = TBD
PD Fee Earmarked to Support Other Opportunities
Opportunities include OMO, Extraordinary Chapter Requests, PD
Implications:
Process will be needed to determine where the money will be spent

Questions Raised:

What would be the need for the Chapter to have more than 50% in revenue? – Jacqueline
RECOMMENDED CHANGE TO CONFERENCE PLANNER #2
E-CONFERENCE
We recommend that e-Conference registrations only be granted to OAME members.
Considerations:
Was there a membership fee for those who registered for the eConference?
How many people were reached?
Were participants charged a fee by the registrant?
Do/Can distant Chapters benefit from e-Conference registrations?
RECOMMENDED CHANGES TO CONFERENCE PLANNER #3
PAST PRESIDENTS' LUNCHEON
We recommend that, as of 2017, we visit the possibility of discontinuing the PPL and invite the Past Presidents to the OAME Banquet. Tickets for the banquet will be subsidized for the Past President and one guest (up to 50% the cost of the tickets).
Considerations: Past two years have been paid by the Conference hosts
OAME 2014 – approx. $600 for 20-25 people (approx. $24 per person)
Many Past Presidents honoured at the lunch are not members of OAME
Should this be an adopted tradition or expectation placed upon the hosting Chapter?
Banquet allows Past Presidents to connect with others (e.g., President-Elect) – Tim
OAME will pay for Past Presidents who are current OAME members if the Luncheon continues. – Fred
Is it possible to get input from Past Presidents regarding their situation? (e.g., Were they planning on staying? Is OAME banquet too late?) – Jacqueline
If Past Presidents pay their own ticket, is it possible to provide a gift of recognition at the banquet instead? – Anne
ANNUAL GENERAL MEETING
Since our OAME year has changed to align with the school year, it is recommended that the date of the Annual General Conference be moved from the OAME Conference.
Considerations:
When? Should we have it earlier in the year?
How? Where? Adobe Connect for virtual attendance?
Is it possible to have it at the Leadership Conference?
Disconnect between AGM and August 31 year end date – Lynda
OAME Board Meeting
All Board members already present. Open last hour to all members. – Greg
If AGM is during OAME, it will allow those who would not normally be present, to attend. – Melissa
Is it possible for Chapters to hold their mini-conferences at the same time as AGM and then Adobe Connect in? – Anne
FUTURE MEETING AGENDA ITEMS
AWARDS
Will need to meet at February Board Meeting, awaiting agenda
Nominations due January 15, 2015
Need nominations!
Use application requirements when writing nomination letter to align nominees' strengths.

SPaRC Minutes

1. Congratulations SPaRC! Saturday morning the Board passed the remaining motions to complete the revision project that our committee has worked on over the past few years.

2. During committee time Fred worked at eliminating the double columns in our Constitution/Terms of Reference Documents so that it will be ready to be uploaded on the OAME website.
3. The Communications Committee submitted the wording for their privacy policy. Our committee reviewed the wording, made minor changes and discussed the placing of this policy in our documents (Terms of Reference/ Communications Committee/ # 2 / letter h). This policy was shared when the committees made their reports to the board. After lunch the Communications Committee presented this policy as a motion to the board and it was passed. Fred will add it to the Terms of Reference document.
4. When our Committee reported to the board we pointed out two items in the agenda worth noting :
    - Each committee is expected to keep their Critical Path documents up to date as the year goes on. Any revisions are shared with the executive directors following the June board meeting
    - All board members should be aware of the new Airfare Policy passed at the September Executive meeting