OAME Board of Directors' Meeting Minutes

Hilton Garden Inn, 2648 Steeles Ave. East, Brampton, ON L6S 6J9

October 12-13, 2018

Friday Oct 12th, 2018

Minutes of a regular meeting of the Board of Directors of the Ontario Association for Mathematics Education, held at the Hilton Garden Inn, 2648 Steeles Avenue, Brampton, ON October 12-13, 2018.

Attendance: President: David Petro, Past President: Jill Lazarus, President-Elect: Paul Alves, Greg Clarke, Tim Sibbald, Liisa Suurtamm, Anne Yeager, Melissa Baker-Cox, Melissa Black, Freda Liu, Alvarine Aldridge, Lori Yee, Pamela Chun, Paulene Washington, Corrine Russell-Pritoula, Kathy Pilon, Cal Armstrong, Elizabeth Pearsall, Franca Genco, Glen McMillan, Heather Theijsmeijer and Jimmy Pai.
Guest: Keith Aeyeung (Y4MA), Kerri Evershed (CHAMP)
Regrets: Bill Otto, Sandra Jean Price, Bart Vanslack, Mary Lou Kestell, and Kathy Kubota-Zarivnij.
Absent: None

7:00 pm – 7:15 pm: President's Welcome and Remarks: David Petro talked about his journey with OAME and his desire to make OAME a household name in Ontario. He is excited about the online tools and using technology with the board. He is hoping that the online platforms that we are trying out are useful to the chapters. Finally, he'd like to add value to being an OAME member. It should be more than providing a good conference twice a year and reading the Gazette and Abacus.

Fred and Lynda Ferneyhough are continuing as Executive Directors.
Director updates, housekeeping: Lynda Ferneyhough
The following is the list of board members for next year:
President: David Petro, Past President: Jill Lazarus, President-Elect: Paul Alves, Vice-Presidents: Bill Otto and Sandra Jean Price,
Directors with one more year: Bart Vanslack & Liisa Suurtamm, Directors with two more years: Anne Yeager & Melissa Baker-Cox, Directors for three more years: Melissa Black & Freda Liu
Welcome back to Alvarine Aldridge (TEAMS), Lori Yee (PRMA), Pamela Chun (GOLDEN), Paulene Washington (MAC2), Corrine Russell-Pritoula (NWOAME), Kathy Pilon (QSLMA), Cal Armstrong (ISOMA), and Elizabeth Pearsall (SWOAME). Welcome to new Chapter Reps: Franca Genco (SAME), Glen McMillan (GVMA), Heather Theijsmeijer (NOMA) and Jimmy Pai (COMA).
Chapter Representatives To Be Determined: (CHAMP), (WOMA) & (Y4MA)

7:15 pm – 7:30 pm: Reports

- OAME2018: Wayne Erdman – Lynda reported on behalf of the event and it was a resounding success. Link to final report is: https://drive.google.com/file/d/1acPefFgSkETcxzbmU6xNsR52UTprgZg2/view?usp=sharing
- OMO2018: Keri Evershed reported that they had 12 chapters represented and 28 teams with exciting events to keep kids challenged.

- L2018: David Petro summarized the upcoming leadership event to be held in Windsor.

Presentation to OMO2018 Chair: Kerri Evershed was presented with a plaque in appreciation for her efforts with the recent OMO.

7:30 pm – 8:00 pm <u>GENERAL MEETING of the BOARD OF DIRECTORS:</u>

Approval of the Agenda The agenda was approved on a motion by Melissa Black, seconded by Kathy Pilon and carried by the membership.
Approval of Minutes of the Board Meeting June 8 - 9, 2018 Moved by Paulene Washington, seconded by Melissa Baker-Cox, that the minutes of June 8-9, 2018 be approved. Carried.

- **Financial Report** as at August 31, 2018 Lynda Ferneyhough gave the financial report. She explained some of the issues around the abundance of funds that might endanger our not-for-profit status. Moved by Jill Lazarus, seconded by Kathy Pilon, that the financial report be approved. Carried.
- **Notices of Motion:**

    1. Motion: Moved by David Petro, seconded by Jill Lazarus, the Executive Directors' honoraria be $36 000 per year with an extra $1000/250 members over 999 members. The date of determination be October 1st of the year. Carried.

    2. Moved by Anne Yeager, seconded by Pamela Chun, that the percentage amount for Chapter rebates be 30% for full and retired members and 0% for student members. Carried.

- **Proposed Budget 2018 – 19** Lynda Ferneyhough presented the proposed budget for 2018-19 and explained some details. Moved by Lori Yee, seconded by Pamela Chun, that the proposed budget be accepted. Carried.

8:00 pm – 9:30 pm: Board Standing Committees (separate agendas)

9:30 pm – 10:00 pm: Committee of the Whole
From Outreach – Since we are no longer doing an OMO, should we allow the local chapters to determine the gender composition of the teams that compete in the local events?
How do we tell people about the awards?

Saturday October 13th, 2018

7:30 am - 8:30 am: Breakfast is served in the hotel dining room for hotel guests.
9:00 am – 9:15 am: Gathering in Brampton A room
9:15 am – 9:45 am: Annual General Meeting
minutes of the AGM in a separate document
9:45 am – 11:15 am: Ad Hoc Committees meeting

11:15 am – 12:00 pm: Ad Hoc Committee of the Whole
Ad Hoc Conference – followed up on the report of the previous committee.
Ad Hoc Advocacy – made a list of position papers that are needed and are prioritizing that list. They are aware that they are taking on a huge responsibility for trying to define positions for the organization. They will be starting out with looking at OAME's role in math education and in particular, a position on the appropriate use of calculators.

Ad Hoc Documents – this group is looking at privacy issues related to documents that have created in the past and may be left over.
Ad Hoc Tech – The committee is looking at different webinar platforms. Will continue looking at other platforms to select something that works for us. Will try out Zoom and Big Marker next. Starting to look at the points in their mandate. There is a possibility of having sessions from the TEAMS and QSLMA mini-conferences being broadcast out to audiences.

12:30 pm – 1:00 pm: Ad Hoc Committees. It was decided that the Ad Hoc Committees did not need to reconvene. Moved to Standing Committees

1:00 pm – 2:30 pm: Standing Committees

2:30 pm – 3:00 pm: Committee of the Whole

3:00 pm – 3:15 pm: Motions:
1. Moved by Elizabeth Pearsall, seconded by Cal Armstrong, that the board effect any changes necessary to the By-Laws and Terms of Reference regarding the two-year presidency. Carried.
Changes to By-Law 9 and By-Law 11 and Terms of Reference 4.3 and 4.5 as presented in the table below:

Existing documents	Proposed changes
By-Law 9 **Terms of Office of Officers and Directors** 9.1 The term of office for each of the President-Elect, the President and the Past President shall be one year. The term of office of each of the Vice Presidents shall be two years. In each case the term begins on September 1 following the election at which the election of the Officer is announced.	By-Law 9 **Terms of Office of Officers and Directors** 9.1The term of office for the President shall be two years. The President shall serve as President-Elect for one year prior to his/her Presidency and for one year as Past-President after his/her term as President. The term for the President-Elect begins on September 1 following the election at which the election of the Officer is announced. 9.2 The term of office of each of the Vice Presidents shall be two years. In each case the term begins on September 1 following the election at which the election of the Officer is announced.
By-Law 11 11.1 The Nominations/Elections Committee will consist of three people: the immediate Past President and two other members of OAME/AOEM appointed by the immediate Past President subject to the approval of the Executive Committee. The immediate Past President will serve as Chair of the Committee. If the immediate Past President is not available, the Executive Committee will appoint the Chair and the Chair will appoint two other members of OAME/AOEM subject to the approval of the Executive Committee.	By-Law 11 11.1 The Nominations/Elections Committee shall consist of three people, the two Vice-Presidents and one other member of OAME/AOEM appointed by the Vice-Presidents subject to the approval of the Executive Committee. The least recently elected Vice-President will serve as Chair of the Committee. If the least recently elected Vice-President is not available, the Executive Committee will appoint the Chair and the other two members.
Terms of Reference 4.3.1 Executive Committee Membership 4.3.1.1 The President as Chair. 4.3.1.2 The Past-President 4.3.1.3 The President-Elect. 4.3.1.4 Vice-Presidents 4.3.1.5 The Executive Director(s) as non-voting members.	Terms of Reference 4.3.1 Executive Committee Membership 4.3.1.1 The President as Chair. 4.3.1.2 The Past-President or the President-Elect. 4.3.1.3 Vice-Presidents 4.3.1.4 The Executive Director(s) as non-voting members.
	Add the following to TOR section 4.3.2 Function

	4.3.2.2 In the second year of the President's Term, the Executive Committee will be responsible for organizing the Leadership Conference.
4.5 Leadership Committee **4.5.1 Membership** 4.5.1.1 The President-Elect as Chair, and the Executive Director(s). 4.5.1.2 The Chair will act as Executive Liaison.	4.5 Leadership Committee 4.5.1 Membership 4.5.1.1 In years when there is a President-Elect, membership on the Leadership Committee will consist of the President-Elect as Chair and the Executive Directors. 4.5.1.2 In years when there is not a President-Elect, all members of the Executive Committee shall be members of the Leadership Committee, with the President as the Chair. 4.5.1.2 The Chair will act as Executive Liaison.

2. Moved by Pamela Chun, seconded by Alvarine Aldridge, that the board effect any changes necessary to the By-Laws and Terms of Reference to create the Emeritus Executive Member. Carried.
Changes are listed below:

By-Law Changes

Add the following to By-Law 9

9.9 An Emeritus Executive Member shall be elected for a two-year term.

Terms of Reference changes

Officers and Directors Terms of Reference – insert the following between 1.4 Vice-Presidents and 1.5 Directors

1.4 Emeritus Executive Member

1.4.1 The duties of the Emeritus Executive Member shall be to:

1.4.1.1 Serve as the Executive Liaison with the Strategic Planning and Renewal Committee

1.4.1.2 Provide a historical perspective for all matters before the Executive

1.4.1.3 Cast a vote on any issues where there is a deadlock amongst the Executive.

1.5 Refer to the critical path document for their role and forward recommended changes to the Executive Director(s) by the conclusion of the June board meeting.

Terms of Reference

If this is approved at the AGM, we will need a clause added to the Terms of Reference,

4.3.1.5 The Emeritus Executive Member (to add them to the Executive Committee)

Further, I propose that the Emeritus Executive member be assigned to SPaRC so we will need this clause.

4.8.1.2 The Emeritus Executive Member as the Executive Liaison

Increasing The Board of Directors by Two Members

Rationale:

Over time, we have had many post-secondary mathematics teachers serve on the board and on the executive of many chapters. However, in Ontario, while many of our OAME members are employed at post-secondary institutions, and currently, directors' positions span only K-6 and grades 7-12. In the spirit of equity across our membership. The Executive Committee proposes that we add two directors, one from the community colleges and one from the universities, to have a three-year term each.

In preparing this, we found no place in our documents where we specify that we need to have directors elected by panel, so we have included those changes below:

3. Moved by Anne Yeager, seconded by Kathy Pilon, that the board effect any changes necessary to the By-Laws and Terms of Reference to add two new positions to the Board of Directors as outlined below.
The changes to the Constitution are outlined below:

Constitution

Existing	Proposed
7.2.1.1.3 Individual members, the number determined prior to each election and to be such as to bring the total voting membership of the Board to a maximum of twenty-seven. Individual members could also serve as Chapter Representatives. *Note: This is in error – at the moment, we have twenty-six voting members. With the change to the*	7.2.1.1.3 Individual members, the number determined prior to each election by the Elections/Nominations Committee, so as to bring the total voting membership of the Board to a maximum of twenty-seven (27). Three of the elected directors are to represent grades K-6, three directors are to represent grades 7-12, one director is to represent the colleges and one director is to represent the universities. Individual members could

presidency, we will go down to 25.	also serve as Chapter Representatives.
Looking at the list of non-voting members, we will need to add a clause.	7.2.1.2.2.5 The Emeritus Executive member.

3:15 Moved by Elizabeth Pearsall that we adjourn.

CHAPTER REPORTS

CHAMP is very pleased in the success of OMO Provincials 2018 "Revolving Around Mathematical Thinking" held at Sheridan College, Oakville campus. Using blocks, cardboard boxes and even toilet paper, students found math everywhere!
CHAMP is now organizing a Fall Workshop to be held on October 23 at Cardinal Ambrozic C.S.S featuring Matthew Oldridge. Information will soon be on the CHAMP website and our event will be open for registration shortly. In the spring, we will be organizing our regional OMO competition.

COMA continues to enjoy a healthy number of 227 members to date. We are continuing to work on the 2019 Annual Conference on May 16 -18 In Ottawa. On September 27th, we held a successful social event, with the intention of building and strengthening connections between math educators across the region, as well as inviting them to join OAME. We had Marian Small as our Keynote for the social event, and it enticed many local educators to attend. We will continue our local Math Olympics for grade 7 and 8 on April 13th, as well as the Junior Math Olympics on April 27th. We are also considering various options for events during the Spring.

We at **GOLDEN** are excited about the new school year. We are planning OMO playdowns for our grade 7 and 8 students, as well as a mini-conference in the spring. Stay tuned for more information!

Each year **GVMA** organizes and presents its annual Fall Conference. This conference usually occurs on Thursday of the first week in November, but for this year, we are trying Thursday, November 15. In an attempt to encourage better attendance. Teachers choose two sessions which are approximately 55 minutes in duration. After the second session is completed, those teachers who are interested continue their professional development by participating in the third session which is a dinner banquet. During this time, teachers have the opportunity to network with other colleagues, play dinner-time math, and listen to the after-dinner speaker.

ISOMA Annual Conference 2018 was hosted by Upper Canada College
OMO 2019 committee prepared for the now-defunct OMO
Annual ISOMA Conference to be held at Bishop Strachan School on Thursday, January 17, 2019

In September, **MAC2** had our second annual end of summer reunion and picnic at Couchiching Beach Park in Orillia. We will be presenting our Jack Le Sage/MAC2 Classroom Teacher Award again this year. We are presently planning our annual fall mini-conference to be held on October 13. Cathy Marks Krpan will be our keynote speaker. She is an associate professor at OISE and author of the book "Teaching math with meaning." She will be giving a presentation entitled "Teaching Math with Meaning!" This presentation will demonstrate how we can invite students to explore activities that not only develop specific math skills, but also develop skill sets that go beyond the mathematics classroom. In order to encourage a greater attendance at our monthly meetings we are planning to continue to arrange to have more professional development activities available at each meeting. Again this year we will be holding our annual book study club at every monthly meeting.

NWOAME currently has 71 members in our chapter, which is slightly higher than last year. However, more recruitment will be a focus again for this coming year. We hosted one "Math Night Social" for members and guests. The night featured guest speaker Joe Flessa, who brought a very philosophical perspective to education – he was very engaging and invited audience participation. We had a great turn-out and the guests enjoyed snacks and deep conversations. In April, we hosted our regional Math Olympics at Superior High School in order to identify our teams to send to the Provincial Competition. We decided to send two teams this year. We were fortunate to have two volunteers that worked with our teams before the provincial competition. These coaches also went as chaperones to the provincial event. Our team enjoyed the event and all the sightseeing in Toronto. Our regional math Olympics event was another great success. The feedback from the students and teachers was amazing. Our enrolment for the event was up and there were many new schools involved which was very exciting.

In the school year 2017-2018, **PRMA** had a fall social that was well attended. Many of our active members volunteered at OAME 2018. We had OMO competitions in PRMA east and PRMA west and sent two teams to the provincial OMO. One of our teams placed third! We had two meetings with SAME planning OAME 2020. We made donations to Girls in Motion and the Turtle Math contest from Trent University.

QSLMA held 2 mini-conferences during the past year.

a. Fall Mini-Connect – November 14th – Kyle Pearce and Jon Orr were our keynote speakers. There were breakout sessions following the keynote and dinner.
b. Spring Mini-Connect – April 5th - We had three keynote speakers:
    i. Ryan Tackaberry – Creating Daily Thinking Tasks in the Elementary Classroom
    ii. Alison Nigra – Financial Literacy for Secondary Students
    iii. Kelly McKie – Making Thinking Visible – Math 4 the Nines

Following the keynotes and dinner, we assembled in one classroom and continued the discussion.

SAME FUTURE ACTIVITIES PLANNED

- Fall Meet & Greet Social Baton Rouge, September 13, 2018
- November Social Possible Event: Escape Room, November 29, 2018
- Sponsorship for Girls Conference
    - Math in Motion - Girls in Gear Conference at the University of Toronto, Nov 24, 2018
- OAME Conference Presenter Sponsorship for SAME members
    - SAME will provide up to $250 support for any SAME member who presents at OAME 2019
- Learning Series: Book Studies
    - Primary/Junior, Intermediate/Secondary groups Tentative Dates Nov, Dec 2018, Jan, Feb 2019
        - Primary/Junior: "Making Number Talks Matter"
        - Intermediate/Secondary "Visible Learning for Mathematics"
- Scarborough Individual Math Challenge Tentative Date: March 5, 2019
- Scarborough Math Olympics OMO Playdowns Tentative Date: April 11, 2019
- Ontario Math Olympics SAME will send three teams
- OAME Conference 2020 (co-hosting with PRMA)

The **SWOAME** chapter is ready and waiting for everyone to attend the OAME Leadership 2018 Conference: Learning in the 21st Century on November 8th Thursday evening & Friday November 9th at the St. Clair Centre for the Arts. Our features speakers are Dan Meyer, Cathy Fosnot, and Graham Fletcher (http://oame.on.ca/main/files/conference/L2018.pdf)
The SWOAME chapter has already begun preparations to host our OAME 2022 Math Conference

with our last several chapter meetings. Volunteer classroom teachers and program department personnel from both co- terminus boards have agreed to handle some key conference positions. Also we hope to give our attendees a "taste of Windsor" highlighting our great city and Essex County.

TEAMS had a Mini Conference in Oct. 2017, where we gave free registration to those who worked at the conference. We hosted TMO in April 2018, and gave Ann Cirillo prizes. We trained and sent 3 teams to OMO. As well, Student volunteers at TEAMS Mini Conference received community service hours.

Angelina Pizzirusso Memorial Award/Bursary

a. Approximately $7000 on the books for the award
b. 1 or 2 students per year?
c. 1 or 2 per Board per year?
d. $100 cheque and plaque/certificate
e. Member of TEAMS to attend graduation or and ceremony to present?
f. Criteria to be fleshed out: please bring ideas to the November meeting
    1. For a student who demonstrated persistence in learning mathematics
    2. Secondary: 1L or 1P student
    3. Elementary: grade 7 or 8
    4. Application form – teacher recommendation

In April, **Y4MA** hosted its annual Intermediate Math Olympics. We had a great turnout with 42 schools from the York Region, York Catholic and Toronto District School Boards competing. This was the best turn out for our chapter so far. All teams participated in individual, paired, and team events, and had a great time figuring out all the math problems. We also had many parents present to support their children. After a very close competition, Beckett Farm PS (YRDSB) placed first; Glen Shields PS (YRDSB) placed second; and Sir Wilfred Laurier PS (YRDSB) was third. All three teams represented Y4MA admirably at the Ontario Math Olympics.

OTHER REPORTS:
NCTM:

COMMITTEE MINUTES:

CHAPTER REPRESENTATIVES
Pre-Meeting Prep:
Please fill out the chart below with info for sharing at the upcoming Chapter Reps meeting

Chapter	**What worked GREAT?**	**What question do you have?**	**What's New / Interesting?**
CHAMP	OMO - new chapters involved	Is OMO happening	Change in exec - Amanda is now Pres
COMA	Fall Social was well attended and well received.	Is the acronym 'COMA' etched in stone?	There has been increased interest in participation from educators in our region - likely due to the annual conference coming to COMA

GOLDEN	Our Fall social last year worked well - much better than our mini-conference	What's going on with OMO? What is the best time of year to have a mini-conference	
GVMA	Mini-conference (titled "MathTech") on evening of November 15		We are exploring the idea of having a one-day PD session for elementary teachers in our area.
ISOMA	Fall social upcoming	"What's going on with the OMO?" (GOLDEN, 2018)	
MAC2	Book Club ,PD at meetings, Teleconferencing at two sites for physical distances.	Is there better attendance at Saturday minconferences? How to keep costs down for these minconferences on saturdays?	End of summer Picnic New Award for Teachers
NOMA	A new-to-us "hub" system of sharing learning and conducting meetings throughout our geographic area.	What is the best way to (easily) broadcast & record digital meetings? Youtube live? Zoom? Other?	Four brand new exec members - from Manitoulin to North Bay!
NWOAME	Math Nights that included snacks and PD and some new members joining us. Our Math Olympics continues to grow in numbers.	Wondering what OMO will look like this year. Working on connecting our members across our region.	
PRMA	Mini Conference last fall Math Olympics Co-ordinating with SAME for 2020	Can we change the chapter name from PRMA? If yes, how?	Did you know that the Math course subsidy was cancelled? I wonder if that will affect the annual conference?
QSLMA	Dinner included with AGM; online meetings for mini-conference planning	How can we build up a membership that actively participates?	Small change in executive (treasurer) and a new QSLMA member now on the OAME board (Melissa Baker Cox)
SAME	Book Club , PD at meetings, Math Olympics.	How can we build up a membership to continue to actively participate?	A couple new members joined the Board!
SWOAME		Would like to know how to teleconference to get	Great to see such enthusiasm already as we

		neighbouring board math teachers involved with our chapter.	just begin to plan for 2022 conference
TEAMS			
WOMA			
Y4MA			

Present: Calvin Armstrong, ISOMA, Lynda Ferneyhough, Executive Director, Greg Clarke, OAME Webmaster, MAC2, Kerri Evershed, CHAMP, Jimmy Pai, COMA, Pamela Chun, GOLDEN, Glen McMillan, GVMA, Cal Armstrong, ISOMA, Paulene Washington, MAC2 , Heather Theijsmeijer, NOMA, Corrine Russell-Pritoula, NWOAME, Lori Yee, PRMA, Kathy Pilon, QSLMA, Franca Genco, SAME, Elizabeth Pearsall, SWOAME, Alvarine Aldridge, TEAMS, Keith Auyeung, Y4MA
Absent:
WOMA rep
AGENDA / MINUTES

1. Executive Director's report / information items
   - Chapter report due before each meeting (if not for October, taken from yearly chapter report)
   - Chapter rebate handed back during this meeting - please take to your chapter treasurer to deposit. (Congrats to GVMA largest chapter this year!)
   - Still money in the Gr 9 Math Projects fund, workshops in a bag - includes powerpoints, worksheets, teacher notes to do the workshop. OAME will send a facilitator to DO the workshop for your chapter if you wish this for your chapter. Send the request to Lynda with the type of workshop (9 topics to choose from) and a date.
   - There is a $5,000 Chapter Grant that is available to apply for. Send request to Lynda. SAME has applied and been granted some funding for their book club, but there is still other $ left.
   - Extra revenue has been put into a special projects fund (from profits of previous conference). $65,000 to spend over the next two years. Send requests to Lynda for valuable projects, ideally, something different that we weren't able to do before. (No special form has been created, didn't want to be that restrictive) Will have to be approved by OAME exec, and voted on by the board.
   - Grab bag distributed to take back to your chapter with some OAME swag to promote OAME at local events.
2. Google Tools for collaboration
   - Yes - access to emails / sites - SAME,
   - SWOAME - yes - a way to keep sharing ideas, project ideas on an ongoing basis
   - Contact Greg if you would like access to tools for your chapter
   - Greg will send out a survey to help facilitate this.
   - Request for Chapter Reps to have emails changed from first.last@oame.on.ca to CHAPrep@oame.on.ca
3. Future of OMO - Executive and Board has decided not to continue with the OMO at the provincial level. Would like to have OMO continue, however. Looking for a chapter to look at developing contests to share with others. Offering $3000 for a contest to be written. The concept of offering the OMO as an online contest is also something that is being entertained. OAME would like the OMO event to continue, but insurance, financial implications in case of liability makes it cost prohibitive. It is heart-breaking because it was such a great thing for kids.

4. Questions / Discussion on Chapter Sharing items - please look over chapter sharing chart, and ask individuals for clarification as needed / interested. Concern about government pulling funding from Math AQ courses - and what can we do about it?
5. MCIS miniconference setup - Kathy Pilon has shared a document with the procedures for setting up a miniconference

COMMUNICATION

Objectives/Goals	Actions	Time frame
2. Maintain/provide quality Professional Learning (e.g., conference, Gazette). • administration (how we provide it) • quality of product (what we provide) • Maintain sustainability of the OAME Conference	• initiate webinars for professional learning - podcasts/webinars (with Communications and Curriculum); produce webinars (once a month - best of OAME conference sessions)	professional learning by June 2019
9. Develop brand recognition. Cultivate and retain relationships with: • School boards • Ministry of Ed • Faculties of Ed • Chapters • Other math organizations • Media • other subject associations	• Develop promotional items • Create FAQ for new members, social media • Improve products we provide • Review design of logo. Is it still current?	0-2 yrs 0 - 1 yr 0-3yrs 0-1 yr

OAME Website Update
As you know, we are moving our OAME server files, and all the OAME services hosted on there from the existing Hostway server to an Amazon server using its AWS cloud service. This will give us a much more stable and robust system that will also have the added flexibility to adjust to our needs as they grow (or shrink) over time. I have two partners in this - Chris Atkinson and Markus Wolski who have been very helpful in this process, especially at the beginning stage, Chris with his vast server experience in helping us set up the Amazon server and its intricacies, and Markus with transferring huge swaths of the files stored.
The piece of the puzzle that is the most time-consuming, however, is that because of different versions of the server software (from an old about to be de-commissioned Windows server to a new Linux based server and database system), much of the underlying web pages have had to have some tweaks to make them work properly. In many cases, those have been small, but because of the sheer number of them, it's time consuming - and important to check each.
On top of that, I am using this opportunity to streamline, and improve the programming on both the OAME home page website as well as the MCIS conference registration system so that, at the end of the day, both Chris and Markus - and anyone else in the future who may be hired to help manage the site - will be able to logically follow how the pieces that make up the system fit together, and where/how to make any changes that might be necessary / requested. This aspect is, necessarily, handled by me alone, and I have been working my way steadily through the system.

My initial hope to have the transfer done by September 1st was unrealistic, considering holidays, trips to Italy, retirement parties / plans ... etc.. My next target date was to have the transfer done by this coming weekend in time to unveil at the October OAME Board meeting.
I believe we will be able to meet that target half-way.
The OAME home page and website is a separate entity, programming wise, from the MCIS registration system, and my plan is to make the new OAME website live by this coming weekend, while we continue to work on aspects of the MCIS system and test it further.
I thank you for your patience as we continue with this project, and can assure you that I am continuing to work on it as much as possible and provide the best site possible.

CURRICULUM

OUTREACH
In Attendance: *Melissa Black, Kathy Pilon, Lori Yee, Kerri Evershed, Jimmy Pai, Freda Lui, Paul Alves, Franca Genco*
Regrets: *Sandra Jean Price*

New and old Business:

1. **Review of Provincial Commitments**

Annual Conference:

2019 - COMA (Ottawa)
2020 - PRMA/SAME
2021 - TEAMS
2022 - SWOAME

OMO:

2019 - ISOMA Possible digital format
All future OMO provincial competitions cancelled

2. **Review Critical Paths**

- **Did not review**
- For individual committees - we need to review the path for Outreach

3. **OAME Awards**

- Non-OAME Awards listed on website - **did not discuss**
- OAME Awards descriptors/rubrics - revamp rubrics and nominator forms and put everything in a Google Form for nominators. Nomination forms were changed from paper format to a google form that addresses the criteria of the award; the nominator must complete and submit the form and then support letters are sent separately to the executive directors - **done - rubrics need addressing still**
- Form with be available for Nov 1st - Greg to add link on website
- A document, in .pdf format, will be submitted to Lynda for the Gazette
- **Summary of notes and discussion that occured:**

• START WITH THE RUBRIC TO HAVE THE CRITERIA IDENTIFIED SO THAT WE CAN DISTRIBUTE FOR LEADERSHIP - **completed**
• Few nominations coming forward; how can we get the word out so that we have a selection of people
• Scoring **rubric** has been revamped but need to make the scoring portion easier for us to judge and make comparisons between the candidates; nomination process needs to be improved; use a **google form** to address each of the required points; balance of appearance and value of the application;
• Can we add something to the award? Are given current year registration plus following year registration + expenses + travel - up to 3 representatives;
• We need to set up a committee meeting to discuss the small details

- Does a CV need to be included? Keeping the nomination secret from the person nominated - **decided on Leadership and Lifetime only**
- Letters for winners - templates for winners and losers - include an aspect that made them win and what they could do to re-submit the nomination
- Change of language from teachers to educators - **completed**
- Who can be nominated? Who can nominate?
- Get word out about awards at fall mini-conferences - Leadership
- Twitter, facebook
- **Idea of Chapter awards being sponsored by OAME and then winners automatically nominated into OAME awards- Form developed for Chapter award if approved.**
- Excellence in teaching
- Contribution to local chapter

4. OMO

- Gender Equity - up to respective chapters
- The Future of OMO - indefinitely cancelled
- Regional Support from OAME - up to $3000 in money available
- Communication with Chapters' OMO co-ordinators about no provincial OMO and idea of one Chapter writing the contest and distributing for local OMOs each year. Compensation provided for that.

- Is 2019 happening online? **NO**
- Does the application for creating the question bank go through Outreach or through executive?

5. OAME Conference Ad-Hoc Recommendations

- See Jill's comments/minutes

STANDING ITEM(S) for Outreach Committee/Board Committee:

- Outreach should be involved with the branding of OAME
- Supporting chapters with mini-conferences etc
- Support chapters with other ideas etc
- We need to review the critical path for Outreach
- OMO Gender Issue: Confirm wording for future local events "maximum of two students of any specific gender identity and grade" - can we leave this to local chapters

SPaRC

AD HOC POSITION PAPERS & WEBINARS

Present: Paul, Heather, Tim, Elizabeth, Liisa, Pamela, Anne, Melissa, Lori

Discussion on position papers

Should we call them position statement or position paper. Position statement allows us to them to be more than just a "paper" it could take another form.

Feel we need discuss protocols that we need in order to put out a position paper.

- Who needs to vet the paper
- Does the board need to approve a position statement.
- What is the process that we need to go through once we ask the question that might lead to the position paper
- NCTM's position statements all start with a question.
- Often the need for a position statement arises out of someone asking a question and looking for OAME's response to it.
- Most of the questions would go to Lynda usually.
- We would like to be proactive rather than reactive.

- Can we come up with a list of possible topics that might arise, that OAME might be questioned on.
- Waiting for the next board meeting might not be a fast enough process to get statements out. Who needs to determine if it is appropriate to publish.
- This can't be reactive - we are often asked for a response within a day so it would be nice to have a statement that they can refer to.
- Needs to give something time to gel.
- The topic of the ministry pulling funding from the AQ courses is one that we could pull information for but how do we gather that much information that quickly.
- There could be a generic position about supporting teachers professional learning.
- Having some statements might help respond to comments on social media as well as from regular media
- How do we make sure our position statements align with our vision and mission statement.

Take some time to think about topics that it would be nice to have position statements on. Brainstorming can be found here . Summary of our discussion can be found in this table:

Equity • Indigenous perspectives in mathematics • Lunney-Borden on "verbification" of math? • Equity in mathematics education (including gender, ELL, special needs etc) • Teaching mathematics to English Language Learners
Assessment • The balance of Observation, Conversation and Product • Assessment practices to meet varying needs of students • Importance of giving students opportunities to talk about mathematics. Is this really calling for positions on the 4 categories of achievement? (Communication being one of them)
EQAO and other large-scale assessment tools • EQAO Results and PISA and TIMMS • What is OAME's position on the provincial assessment in math at the Grade 3, 6 and 9? • The achievement gap for male students who have an individual education plan • The media fascination to only report on grade 3 and 6 (and ignore 9)
About OAME • The position of the OAME - i.e. what is our role. Otherwise known as the layperson's guide to the vision and mission. • OAME's role in supporting other Math "projects" in Ontario • OAME's role in supporting Ontario teachers • What is our relationship to other organizations/associations?
Teaching/Instruction • What is OAME's position on the use of technology in the classroom?Technology in the classroom - general as well as some specific (when and for what do you introduce things like calculators to elementary students) • What is OAME's position on the use of manipulatives? (and/or visual representations) • Thinking Classroom and use of manipulatives • Linking research and practice in mathematics education • What is OAME's position on "back to basics"? (Focus on Fundamentals paper) • What is OAME's position on professional learning for all teachers? • What is OAME's position on pre-service programs?

- What is OAME's position on homework?

Curriculum
- What is OAME's position on the current provincial math curriculum? Perhaps position on curriculum change process.
- What is OAME's position on the current compendium?

Is there a value in creating a bulleted list of topics we are considering and put it out to the board to see what their thoughts are.
What is a position paper? Anne did some investigating on the internet about what is involved in creating a position paper and the steps to writing it. Can we just call them OAME's positions.

AD HOC CONFERENCES
Attendance: Jill Lazarus, Melissa Black, Alvarine Aldridge, Cal Armstrong, Freda Liu, Franca Genco, Glen McMillan, Kerri Evershed
Regrets: Sandra Jean Price, Bart Vanslack, WOMA representative

1. **Conference 2.0 - living planner document**

Hired conference planner to give feedback? March Board meeting agenda.

2. **Implementation of previous Ad Hoc Committee report**

Recommendations:
1.1. Conference locations - agree with 4 fixed locations and involve chapters in each region so these chapters join to co-organize (e.g., Ottawa connect with Northern chapters) or one chapter may decide to take the lead. Rotation starting in 2023 with Toronto, London, Barrie, Ottawa (repeat) (**this brings conference back to Toronto area every second year).
1.2 Conference Planner (/eConference Planner) - Recommend hiring 2 people for a 4-year term, paid positions (Executive/Finance to determine pay, perhaps consider 2 people to shadow), Recruitment letter for 2023 (job shadowing). Inform membership of this change (by email during March Board meeting? Include as AGM item - see Bill re constitution).
1.3 Conference Length - Agree with leaving it up to organizers with Thursday and Friday at core. Capitalize on the Thursday evening but perhaps earlier than it was in 2017 (e.g., wine and cheese followed by featured speaker, 6-8 pm?). If Saturday is offered, we recommend that it be focused (e.g., technology-focus).
3.1 & 3.2 Digital Conference - Up to the organizing committee (2018 had approximately 50 and planned for approximately 25?). The digital conference priority is for remote chapters but once the conference is full, open up to anyone who is within the boundaries. Issue is equity. How is the organizing committee supporting members who are at a distance?
*** Facilitated online communications should be planned (e.g., people at the conference should be aware of the people online and people online should be able to ask questions). Speaker might have a tech host to ask questions from online audience (one person per group asking the questions). Perhaps a quick survey at the beginning of the session to say how many are connected (e.g., group of 3? Group of 20?).
Section 4 - Pre-Registration/Priority Registration: Keep pre-registration only if prepaid. There should be a mechanism in place for handling last minute cancellations (e.g., what to do when a presenter does not show up - where do delegates find other options?). Ask presenters to indicate in their proposal if they are willing to offer an open session that people can pop into. People who have pre-registered and paid can select sessions February 1st and on February 15th full registration opens.

3. **Consider hiring Conference Chair and Digital Conference (eConference) Chair**

Inform membership in March and then start recruitment for 1-2 people to start shadowing.
March items:

- Inform membership of changes (conference planner) & start to recruit conference planner/digital conference planner(s).
- Have a process of welcoming new members (especially after annual conf) (e.g create a session at conference for new members, Wednesday evening perhaps?). (email Mike from Hospitality to see if we can include during Wednesday social a "New to OAME" portion to the evening & encourage new members to attend, include a question about the week before conference to send out one pager reminder with things to know, discounts, social events, parking, public transportation).
- How to choose the Chapter(s) that will organize? This communication must be clear. Perhaps we need to look at the map. Google Form - would you like to host? co-host?

AD HOC DOCUMENT MANAGEMENT

AD HOC TECHNOLOGY

Written/Oral Reports **ONLY if needed**

- Outreach- Sandra Jean Price & Paul Alves
- Communications – David Petro
- Chapter Reps- Lynda Ferneyhough
- SPaRC- Bill Otto
- Curriculum Committee- Jill Lazarus
- Executive Directors' Report –EDs
- Leadership 2018- David Petro
- Ministry of Education- Alison Macaulay
- OTF/MoE Subject Association- David Petro/ Tim Sibbald
- NCTM- Jacqueline Hill
- Nominations- Jill Lazarus
- Fields Institute – Paul Alves
- Math Knowledge Network – Judy Mendaglio
- OMCA – Bart Vanslack