OAME Board of Directors' Meeting Agenda

Hilton Garden Inn, 2648 Steeles Ave. East, Brampton, ON L6S 6J9

Oct. 4-5, 2019

Friday Oct 4th, 2019

1:00 am – 5:00 pm: OAME Conference chairs (including lunch)
1:00 pm – 5:00 pm: OAME Board PD (please bring your computers)
5:00 pm – 6:00 pm: dinner
6:30 pm - 7:00 pm: **Chapter Reps meeting**

Separate agenda sent to chapter reps

Email your chapter report to EDs@oame.on.ca by Sept. 27th 2019, please

7:00 pm – 7:15 pm: President's Welcome and Remarks: Paul Alves

Fred and Lynda Ferneyhough are continuing as Executive Directors.

• Director updates, housekeeping: Lynda Ferneyhough

The following is the list of board members for this year:

President: Paul Alves, Past President: David Petro, President-Elect: Judy Mendaglio, Vice-Presidents: Sandra Jean Price and Connie Quadrini, Emeritus: Bill Otto

Directors with one more year: Anne Yeager & Melissa Baker-Cox, Directors with two more years: Melissa Black & Freda Liu, Directors for three more years: Liisa Suurtamm, Jane Silva, Elisa Romeo, Tim Sibbald

Welcome back to Alvarine Aldridge (TEAMS), Lori Yee (PRMA), Pamela Chun (GOLDEN), Paulene Washington (MAC2), Corrine Russell-Pritoula (NWOAME), Cal Armstrong (ISOMA), Franca Genco (SAME), Glen McMillan (GVMA), Heather Theijsmeijer (NOMA), Jimmy Pai (O34ME) and Elizabeth Pearsall (SWOAME). Welcome to new Chapter Reps: Siobhain Broekhoven (QSLMA), Kerri Evershed (CHAMP), and Gina Micomonaco (Y4MA). TBD: (WOMA)

The following is the list of the appointed officers for this year:

Webmaster: Greg Clarke, NCTM Rep: Jacqueline Hill, Gazette Editor: Tim Sibbald, and Abacus Editors: Mary Lou Kestell and Kathy Kubota-Zarivnij

7:15 pm – 7:30 pm: Reports

- OAME2019: Melissa Black
- L2019: Paul Alves

Presentation to OAME2019 Chair: Marian Small

7:30 pm – 8:00 pm **GENERAL MEETING of the BOARD OF DIRECTORS:**

NOTE: *A quorum is required. Please advise Executive Directors by Sept. 27th 2019, if you are unable to attend the general business meeting.*

- **Approval of the Agenda**
- **Approval of Minutes of the Board Meeting June 7 - 8, 2019** – Please read ahead of time. Once approved, the minutes will be posted on the website.
- **Financial Report** as at August 31, 2019 (Lynda Ferneyhough)
- **Notices of Motion:** (Paul Alves)

1. Motion: Moved by … seconded by …
   The Executive Directors' honoraria be $36 000 per year with an extra $1000/250 members over 999 members. The date of determination be Oct. 1st of the year.

2. Moved by … seconded by …
   The percentage amount for Chapter rebates be 30% for full and retired members and 0% for student and associate members.

3. Moved by … seconded by …
   That $100 000 of the excess revenue from the financial year ended August 31, 2019 be put into an Operating Expenses Reserve Fund and the remainder of the excess revenue from the financial year ended August 31, 2019 be put into the Special Projects Reserve Fund.

- **Proposed Budget 2019 – 20** (Lynda Ferneyhough)

4. Moved by… seconded by …
   The 2019-2020 Budget be approved.

5. Moved by … seconded by…
   The excess revenue from the financial year ended August 31, 2020 be put into the Special Projects Reserve Fund or the shortfall from the financial year ended August 31, 2020 be taken from the Operating Expenses Reserve Fund.

Questions to authors of written reports. Please email written reports by Sept. 27th for distribution to board members or by Oct. 9th for inclusion in the minutes

8:00 pm – 9:00 pm: Board Standing Committees (separate agendas)

9:00 pm –9:30 pm: Committee of the Whole (with stress on only reporting anything you want the whole board to consider and to give feedback.)

Saturday Oct. 5th, 2019

7:30 am - 8:30 am: Breakfast is served in the hotel dining room for hotel guests. Bring your vouchers.

9:00 am – 9:30 am: AGM
President's Message – Paul Alves
Acceptance of the agenda: moved by …, seconded by …
Acceptance of the minutes of the last Annual General Meeting (October 13, 2018): moved by …, seconded by …
Financial Report: Accountant reviewed statements Aug. 31, 2019
Acceptance of the Financial Report: moved by …, seconded by …
Information:
Chapters currently in-good-standing will be paid their chapter rebate.
Motions:

Moved by Bill Otto, seconded by Paul Alves: that the following constitutional changes be forwarded to the Annual General Meeting in October 2019.

Article 4 – Mission Statement	**Article 4**
1.1. The mission of OAME/AOEM is to promote	**Mission**

excellence in mathematics education throughout the Province of Ontario: 1.1.1. Excellence for students by striving for a curriculum that will prepare them to meet the mathematical challenges in their lives, by fostering familiarity with the methods of mathematics and an admiration for its principles, and by giving recognition and respect to their own mathematical achievements; 1.1.2. Excellence for educators by promoting their role as facilitators and resource persons, by supporting a variety of teaching methods to meet the varied learning styles and needs of students, by encouraging their students to gain facility in learning both cooperation and independence, and by celebrating the mathematical excellence of both individuals and groups.	The mission of OAME/AOEM is to promote, support, and advocate for excellence in mathematics education throughout the Province of Ontario.
	Article 5 Vision OAME/AOEM envisions an equitable mathematics education community in which everyone experiences high quality, research-informed, and engaging activities that promote critical thinking while fostering a positive attitude towards mathematics.
Article 5 – Objectives OAME/AOEM is committed to the following objectives: 1.2. To aid the professional growth of mathematics educators. 1.3. To encourage and to engage in research, development and evaluation of curriculum design and curriculum teaching materials related to mathematics education. 1.4. To promote co-ordination in mathematics education at all levels and effective communication within the mathematics community of Ontario. 1.5. To provide liaison with other educational organizations in Ontario and with mathematics education organizations in other provinces and countries. 1.6. To maintain affiliation with the National Council of Teachers of Mathematics [NCTM], and to promote projects of mutual concern. 1.7. To maintain an active and representative mathematics educator's voice with the ministry that is responsible for education in the Province of Ontario, the various other educational bodies in Ontario, and the public. 1.8. To encourage the development of local, regional and special interest mathematics organizations in Ontario, to grant such organizations chapter affiliate status as defined in Article 8, and to maintain a mutually supportive relationship with them.	**Article 6 Strategic Priorities** OAME/AOEM is committed to the following Strategic Priorities: 6.1. Promoting and advocating for equity in mathematics education 6.2. Supporting all OAME members by providing value for membership, including quality professional learning, resources, and opportunities to network 6.3. Advocating for high quality, research-informed practices while building a community to support mathematics education.
Article 8.1.1 A Chapter is a group of OAME/AOEM members: Who organize and act in harmony with the Mission	Article 8.1.1 A Chapter is a group of OAME/AOEM members: Who organize and act in harmony

Statement and Objectives of OAME/AOEM, and	with the Mission, Vision and Strategic Priorities of OAME/AOEM, and

Results of the Election:
President – Elect: Judy Mendaglio
2021 Vice President: Connie Quadrini
2021 Director JK – 6: Jane Silva
2021 Director 7 - 12: Liisa Suurtamm
2021 Director Colleges: Elisa Romeo
2021 Director Universities: Tim Sibbald
2021 Director Emeritus: Bill Otto

Moved by…, seconded by …, that the election ballots be destroyed.

Any other business:

Questions from the floor:

Thanks and farewell to Jill Lazarus as Past-President, David Petro as President and welcome to Paul Alves as President and Judy Mendaglio as President- Elect.
Thanks and farewell to Bart Vanslack, Kathy Pilon, and Keith Auyeung

9:30 am – 10:00 am: motions arising from approved AGM motions
The highlighted changes to the By-Laws, be adopted.
Moved by Bill Otto, seconded by Jill Lazarus.

Article 9 By-Laws	**Article 9 By-Laws**
9.1 The Board of Directors of OAME/AOEM shall establish By-Laws not inconsistent with the Constitution concerning:	9.1 The Board of Directors of OAME/AOEM shall establish By-Laws not inconsistent with the Constitution concerning:
9.1.1 The procedure for the election or appointment of its various office holders.	9.1.1 The procedure for the election or appointment of its various office holders.
9.1.2 The formation of Chapters.	9.1.2 The formation of Chapters.
9.1.3 The management of its property and its own internal organization and administration.	9.1.3 The management of its property and its own internal organization and administration.
9.1.4 The time, place and conduct of the annual and other meetings.	9.1.4 The time, place and conduct of the annual and other meetings.
9.1.5 The procedure for the establishment, amendment or rescission of Terms of Reference.	9.1.5 The procedure for the establishment, amendment or rescission of Terms of Reference.
9.1.6 The procedure for the establishment, amendment or rescission of Position Papers.	9.1.6 The procedure for the establishment, amendment or rescission of Position Papers.
9.1.7 The establishment of special funds in conformity with the Mission Statement	9.1.7 The establishment of special funds in conformity with the Mission, Vision and

and Objectives. 9.1.8 The investment of funds. 9.1.9 The appointment of auditors. 9.1.10 All other matters as are deemed necessary or convenient for the conduct of the business of OAME/AOEM, not inconsistent with the Constitution or existing By-Laws.	Strategic Priorities of OAME/AOEM. 9.1.8 The investment of funds. 9.1.9 The appointment of auditors. 9.1.10 All other matters as are deemed necessary or convenient for the conduct of the business of OAME/AOEM, not inconsistent with the Constitution or existing By-Laws.

By-Law 6 be revised as indicated by the changes in yellow.

6.1 A chapter is deemed to be "in good standing" when: 6.1.1 A copy of the chapter's annual report is submitted to the Executive Committee, through the Executive Director(s), by September 15 of each year which includes: 6.1.2 A slate of officers, which shall include the President, Treasurer, Chapter Representative and OMO Representative and may include a Vice-President and Secretary (where all officers are and will remain members of OAME/AOEM during the entire term of their office). 6.1.3 A current financial statement as of their Annual General Meeting. 6.1.4 A report from the Chapter President highlighting the Chapter's events over the past year. 6.2 The Chapter Representative or designate has represented the chapter at each board meeting in the previous year, or five of the past six meetings. 6.3 The Executive Committee shall report a list of Chapters in Good Standing to the Board of Directors and to the membership at the Annual General Meeting.	6.1 A chapter is deemed to be "in good standing" when: 6.1.1 A copy of the chapter's annual report is submitted to the Executive Committee, through the Executive Director(s), by September 15 of each year which includes: 6.1.2 A slate of officers, which shall include the President, Treasurer, and Chapter Representative, and may include a Vice-President and Secretary (where all officers are and will remain members of OAME/AOEM during the entire term of their office). 6.1.3 A current financial statement as of their Annual General Meeting. 6.1.4 A report from the Chapter President highlighting the Chapter's events over the past year. 6.1.5 Each chapter shall determine a unique designation to identify themselves and shall immediately advise the Executive Directors of any changes to their name. 6.2 The Chapter Representative or designate has represented the chapter at each board meeting in the previous year, or five of the past six meetings. 6.3 The Executive Committee shall report a list of Chapters in Good Standing to the Board of Directors and to the membership at the Annual General Meeting.

By-Law 26 be revised as shown in yellow highlighting.

26 Creating a New Chapter Out of an Existing Chapter 26.1 Demonstrating a Consensus to	**26 Creating a New Chapter Out of an Existing Chapter** 26.1 Demonstrating a Consensus to

Subdivide a Chapter. 26.1.1 A request to create one or more chapters from an existing Chapter will be entertained once the following criteria are met: 26.1.2 A written request is presented to the Executive Committee of OAME/AOEM containing the following: 26.1.2.1.1 A signed petition or an electronic version thereof containing the names of at least one-half of the members of the original Chapter. 26.1.2.1.2 Letter(s) of intent indicating that the present Executive of the Chapter are in favour of, or opposed to, sub-dividing the Chapter. 26.1.2.1.3 A rationale for subdividing the Chapter. 26.2 Granting Permission to Proceed 26.2.1 The Executive Committee of OAME/AOEM may either: 26.2.1.1.1 Grant permission for the Chapter to continue to explore subdividing; or, 26.2.1.1.2 Refer the question to the Board of Directors of OAME/AOEM.	Subdivide a Chapter. 26.1.1 A request to create one or more chapters from an existing Chapter will be entertained once the following criteria are met: 26.1.2 A written request is presented to the Executive Committee of OAME/AOEM containing the following: 26.1.2.1.1 A signed petition or an electronic version thereof containing the names of at least one-half of the members of the original Chapter. 26.1.2.1.2 Letter(s) of intent indicating that the present Executive of the Chapter are in favour of, or opposed to, sub-dividing the Chapter. 26.1.2.1.3 A rationale for subdividing the Chapter. 26.1.2.1.4 The new Chapter shall determine a unique designation to identify themselves and shall immediately advise the Executive Directors of any changes to their name. 26.2 Granting Permission to Proceed 26.2.1 The Executive Committee of OAME/AOEM may either: 26.2.1.1.1 Grant permission for the Chapter to continue to explore subdividing; or, 26.2.1.1.2 Refer the question to the Board of Directors of OAME/AOEM.

By-Law 26.3 be altered as shown in the yellow highlighting.

26.3 Submission of Application to Subdivide a Chapter Upon receipt of approval to continue from the Executive Committee or the Board of Directors, the petitioning Chapter will make a final proposal to the Board of Directors and the general membership at the next Annual General Meeting of OAME/AOEM containing the following: 26.3.1 The names of an interim Executive for each of the new territories 26.3.2 The geographical/political boundaries of the new	**26.3** Submission of Application to Subdivide a Chapter Upon receipt of approval to continue from the Executive Committee or the Board of Directors, the petitioning Chapter will make a final proposal to the Board of Directors and the general membership at the next Annual General Meeting of OAME/AOEM containing the following: 26.3.1 The name of the Chapter 26.3.2 The geographical/political boundaries of the new territories. 26.3.3 The names of an Interim

territories. 26.3.3 Financial statements showing the distribution of assets and the payment of any outstanding debt. 26.3.4 The arrangements made to include all existing Chapter members in a vote that: 26.3.4.1.1 Indicates a clear question regarding the subdivision of the existing Chapter. 26.3.4.1.2 Election details including the prior notice given to Chapter members of an impending vote 26.3.4.1.3 The results of the vote, including the number who voted.	Executive for each of the new territories. 26.3.4 The new Chapter shall determine a unique designation to identify themselves and shall immediately advise the Executive Directors of any changes to their name. 26.3.5 Financial statements showing the distribution of assets and the payment of any outstanding debt. 26.3.6 The arrangements made to include all existing Chapter members in a vote that: 26.1.6.1.1 Indicates a clear question regarding the subdivision of the existing Chapter. 26.1.6.1.2 Election details including the prior notice given to Chapter members of an impending vote 26.1.6.1.3 The results of the vote, including the number who voted.
26. Administrative Changes Upon approval by the Annual General Meeting of OAME/AOEM, the Executive Director(s) shall 26.1 Adjust insurance coverage to include newly created Chapter(s). 26.2 Correct the membership brochure. 26.3 Make appropriate changes to the OAME/AOEM website. 26.4 Adjust the composition of the Board of Directors, as needed.	26. Administrative Changes Upon approval by the Annual General Meeting of OAME/AOEM, the Executive Director(s) shall 26.1 Adjust insurance coverage to include newly created Chapter(s). 26.2 Correct the membership brochure. 26.3 Make appropriate changes to the OAME/AOEM website. 26.4 Adjust the composition of the Board of Directors, as needed. 26.5 Direct SPaRC to ensure that the Constitution, By-Laws, and Terms of Reference are adjusted, as needed.

27 **The Amalgamation of Existing Chapters** 27.3 Submission of Application to Amalgamate Chapters Upon receipt of approval to continue from the Executive Committee or the Board of Directors, the petitioning Chapters will make a final proposal to the Board of Directors and the general membership at the next Annual	**27 The Amalgamation of Existing Chapters** 27.3 Submission of Application to Amalgamate Chapters Upon receipt of approval to continue from the Executive Committee or the Board of Directors, the petitioning Chapters will make a final proposal to the Board of Directors and the general membership at the next Annual

General Meeting of OAME/AOEM containing the following: 27.1.3.1 The names of the new Executive for the amalgamating chapters 27.1.3.2 The geographical/political boundaries of the new territory. 27.1.3.3 Financial statements showing the distribution of assets and the payment of any outstanding debt. 27.1.3.4 The arrangements made to include all existing Chapter members in a vote that: 27.1.3.4.1 Indicates a clear question regarding the amalgamation of two existing Chapters. 27.1.3.4.2 Election details including the prior notice given to Chapter members of an impending vote 27.1.3.4.3 The results of the vote, including the number who voted.	General Meeting of OAME/AOEM containing the following: 27.1.3.1 The name of the new Chapter. 27.1.3.2 The geographical/political boundaries of the new territory. 27.1.3.3 The names of the new Executive for the amalgamating chapters 27.1.3.4 Financial statements showing the distribution of assets and the payment of any outstanding debt. 27.1.3.5 The arrangements made to include all existing Chapter members in a vote that: 27.1.3.5.1 Indicates a clear question regarding the amalgamation of two existing Chapters. 27.1.3.5.2 Election details including the prior notice given to Chapter members of an impending vote 27.1.3.5.3 The results of the vote, including the number who voted.
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Changes to By-Law 13

13 **Duties and Responsibilities of the Executive Committee (Officers)** 13.1. The Executive Committee will act for the Board of Directors between meetings of the Board and report their actions at the next Board meeting. 13.2. Officers will act as representatives for OAME/AOEM where and when required. 13.3. The duties of the Executive Committee shall be to: 1.3.1. Promote the aims and objectives of the organization.	13 **Duties and Responsibilities of the Executive Committee (Officers)** 13.1. The Executive Committee will act for the Board of Directors between meetings of the Board and report their actions at the next Board meeting. 13.2. Officers will act as representatives for OAME/AOEM where and when required. 13.3. The duties of the Executive Committee shall be to: 13.1.1 Promote the mission, vision and strategic priorities of the

1.3.2. Represent the interests of the membership. 1.3.3. Attend the regular and special meetings of the Executive Committee and Board of Directors. 1.3.4. Ensure that policies established by the Board of Directors and/or the membership be implemented. 1.3.5. Represent the President and perform such duties as requested at OAME/AOEM functions. 1.3.6. Assist the President-Elect in planning the Leadership Conference, and the President in planning the Annual General Meeting.	organization. 13.2.1 Represent the interests of the membership. 13.3.1 Attend the regular and special meetings of the Executive Committee and Board of Directors. 13.4.1 Ensure that policies established by the Board of Directors and/or the membership be implemented. 13.5.1 Represent the President and perform such duties as requested at OAME/AOEM functions. 13.6.1 Assist the President-Elect in planning the Leadership Conference, and the President in planning the Annual General Meeting.

Changes to By-Law 14

13 **Duties and Responsibilities of the Board of Directors** 13.1. The Board of Directors shall have general supervision of the activities of the organization except where there is permission given by the Constitution or By-Laws to the Executive Committee. 13.2. The duties of the Board of Directors shall be to: 13.1.1 Promote the aims and objectives of the organization. 13.2.1 Represent the interests of the membership. 13.3.1 Attend the regular Board of Directors meetings. 13.4.1 Serve on OAME/AOEM committees.	13 **Duties and Responsibilities of the Board of Directors** 13.1. The Board of Directors shall have general supervision of the activities of the organization except where there is permission given by the Constitution or By-Laws to the Executive Committee. 13.2. The duties of the Board of Directors shall be to: 13.1.1 Promote the mission, vision and strategic priorities of the organization. 13.2.1 Represent the interests of the membership. 13.3.1 Attend the regular Board of Directors meetings. 13.4.1 Serve on OAME/AOEM committees.

10:00 am – 11:30 am: Ad Hoc Committees meeting

11:30 am – 12:00 pm: Ad Hoc Committee of the Whole

Reminders:

- **checkout of room by 12 noon**
- **Nominations for OAME Awards and Board positions needed**

12:00 pm - 12:30 pm: LUNCH IS SERVED

12:30 pm – 1:00 pm: Ad Hoc Committees

1:00 pm – 2:30 pm: Standing Committees

2:30 pm – 3:00 pm: Committee of the Whole

3:00 pm – 3:15 pm: Any other business

3:15 Adjournment

CHAPTER REPORTS

OTHER REPORTS:
NCTM:

COMMITTEE MINUTES:

CHAPTER REPRESENTATIVES

COMMUNICATION

CURRICULUM

OUTREACH

SPaRC

AD HOC POSITION PAPERS & WEBINARS

AD HOC CONFERENCES

AD HOC DOCUMENT MANAGEMENT

AD HOC TECHNOLOGY

Written/Oral Reports for Board meeting ONLY if needed: *Please email your report to EDs@oame.on.ca by Sept. 27, 2019, for inclusion in the agenda*
- Outreach- Sandra Jean Price & Paul Alves
- Communications – David Petro
- Chapter Reps- Lynda Ferneyhough
- SPaRC- Bill Otto & Judy Mendaglio
- Curriculum Committee- Connie Quadrini
- Executive Directors' Report –EDs
- Leadership 2019- Paul Alves
- Ministry of Education- Alison Macaulay
- OTF/MoE Subject Association- David Petro/ Judy Mendaglio
- NCTM- Jacqueline Hill
- Fields- Judy Mendaglio
- Nominations- Sandra Jean Price & Connie Quadrini